



Hotel Reservation Form

Direct Billed to Black Hills Special Services

Name on Reservation:

Program to Charge to:

Hotel Name:

Address of Hotel:

Phone # for Hotel:

Arrival Date:

Departure Date:

Confirmation #

This form must be filled out and sent to BHSSC Business Office for all direct billed room reservations.

Mail to:

Black Hills Special Services
PO Box 218
Sturgis, SD 57785

OR Email to:

Lindsey Lothrop - llothrop@bhssc.tie.net
or Laura Fossen - lfossen@tie.net

Please notify the business office of all cancellations or changes ASAP.