

**MINUTES**  
**BLACK HILLS SPECIAL SERVICES COOPERATIVE**  
**P.O. BOX 218 – 2885 DICKSON DRIVE**  
**STURGIS, SOUTH DAKOTA 57785-0218**

The regular meeting of the Board of Directors of the Black Hills Special Services Cooperative was held on August 22, 2018, at the TIE Office, 1925 Plaza Boulevard, Rapid City, South Dakota, with the following members present: Jean Helmer, Belle Fourche (BF); Heather Grace, Custer (CU); Bryan Bauer, Douglas (DO); Susan Humiston, Edgemont (ED); Anita Peterson, Haakon (HA); Dennis Krull, Hill City (HL); Kim Henningsen, Hot Springs (HS); Orson Ward, Lead/Deadwood (LD); Vince Logue, Oelrichs (OE); Charlie Wheeler, Meade (ME); and Mistie Caldwell, Spearfish (SP). Rapid City was not present. Administrators present were Dr. Joe Hauge, Executive Director; Dr. Pam Lange, Deputy Executive Director; Shirley Halverson, Director of Developmental Disabilities; Dr. Julie Mathiesen, Director of Technology and Innovation in Education; Gloria Pluimer, Director of Education/Workforce Development; Kevin Strand, Network Administrator; and Heidi Anderson, Business Manager. There were no others in attendance. Unless otherwise noted, all Board action was by unanimous vote.

Agenda Item I. – Call to Order.

The meeting was called to order at 6:30 p.m. by Anita Peterson, President.

Agenda Item II. – Agenda.

It was moved by Helmer (BF), seconded by Ward (LD), and carried to approve the Agenda.

Agenda Item III. – Swearing in New Board Member.

Vince Logue was sworn in as a board member representative from Oelrichs School District.

Agenda Item IV. – Disclosure of Potential or Actual Conflict(s) of Interest.

There were no disclosures presented at this meeting.

Agenda Item V. – Approval of Minutes.

The Minutes were published in the August 1, 2018, issue of the Rapid City Journal.

It was moved by Humiston (ED), seconded by Caldwell (SP), and carried to approve the Minutes as written.

Agenda Item VI. – Approval of Bills.

The financial statement and supplemental bill list were available for review by the Budget Committee prior to the regular meeting.

It was moved by Bauer (DO), seconded by Wheeler (ME), and carried to approve the financial statement and the payment of the bills.

Client, personal needs, \$80.00; Client, personal needs, \$100.00; Client, personal needs, \$80.00; Client, personal needs, \$30.00; Client, personal needs, \$139.00; Client, personal needs, \$100.00; Client, personal needs, \$202.00; Client, personal needs, \$80.00; Client, personal needs, \$94.76; Client, personal needs, \$80.00; Client, personal needs, \$80.00; Client, personal needs, \$100.00; Client, personal needs, \$100.00; Client, personal needs, \$80.00; Client, personal needs, \$188.00; Client, personal needs, \$80.00; Client, personal needs, \$278.00; Client, personal needs, \$30.00; Client, personal needs, \$100.00; Client, personal needs, \$80.00; Client, personal needs, \$62.32; Client, personal needs, \$80.00; Client, personal needs, \$80.00; Client, personal needs, \$30.00; Client, personal needs, \$80.00; Client, personal needs, \$80.00; Client, personal needs, \$100.00; Client, personal needs, \$30.00; Client, personal needs, \$30.00; Client, personal needs, \$202.00; Client, personal needs, \$80.00; Client, personal needs, \$2,035.00; Client, personal needs, \$100.00; Client, personal needs, \$80.00; Client, personal needs, \$80.00; Client, personal needs, \$45.00; Client, personal needs, \$143.00; Client, personal needs, \$80.00; Client, personal needs, \$100.00; BHSSC, personal needs, \$25,772.00; WRF, rent, \$2,074.00; Laurie Or John Nissen, service, \$780.00; Pitney Bowes, lease, \$246.00; Pitsco, supplies, \$3,772.69; Rural Development, rent, \$1,331.00; James Hardee, service, rent, \$517.92; Cora Alley, insurance, \$168.00; Bering LLC, rent, \$925.00; Krista Bertelson, travel, \$328.96; Lewis Drug, postage, \$53.68; Lewis Drug, postage, \$6.83; Jennifer Biggers, mileage, \$80.22; Circle R LLC, rent, \$5,085.00; Sally Crowser, per diem, taxi, \$339.58; Patrick Czerny, mileage, \$0.00; Shelly Disbrow, mileage, per diem, \$54.46; Shelly Disbrow, travel advance, \$1,086.00; Judith Eason, mileage, \$100.80; Marlys Feist, mileage, phone, postage, \$377.13; Jordan Graham, mileage, \$254.10; Lisa Gustin, mileage, \$25.20; Shirley Halverson, mileage, \$0.00; Roni Hanson, mileage, \$20.16; Jeanie Harper, mileage, \$50.40; Joseph Hauge, mileage, \$292.32; Daniel Henry, per diem, \$92.00; Connie Hermann, travel, phone, supplies, \$1,392.25; Kristi Heumiller, mileage, \$63.84; Ashley Heyne, travel advance, \$960.37; Jane Hill, food, \$31.49; Wendy Hodson, per diem, repairs, \$286.60; Marilyn Hofer, mileage, per diem, \$252.16; Chastity Frogg, travel advance, \$85.68 ; Lisa Lindeque, wage advance, \$400.00 ; Div of Criminal Investigation, fingerprint checks, \$302.75 ; Robert Ross, wage advance, \$300.00 ; Beverly Spray, wage advance, \$200.00 ; Jaclyn Duarte, wage advance, \$300.00 ; Judy Eason, wage advance, \$300.00 ; Sand Creek Printing, supplies, \$170.00 ; Div of Criminal Investigation, fingerprint checks, \$216.25 ; Kellsie Judge, tuition, \$930.00; Bobbie Kilber, travel, registration, \$295.56; Kristin Kiner, mileage, supplies, \$476.29; Cindy Kirschman, travel, supplies, \$343.93; Cindy Kirschman, travel advance, \$1,208.40; Bradley Konechne, mileage, per diem, \$244.40; Yessica Lainez, per diem, \$28.00; Yessica Lainez, travel advance, \$1,036.00; Pamela Lange, travel, supplies, \$179.48; Donalee Leavens, mileage, per diem, \$279.04; Mary Livermont, travel advance, \$293.70; Brooke Lusk, mileage, \$0.00; Julie Mathiesen, travel, registration, \$1,185.62; Jeanne Mckenna, registration, \$2,779.70; Elizabeth Mcpherson, registration, \$210.00; Megan Mersheim, per diem, taxi, \$152.53; Amy Meyer, travel, supplies, \$1,396.93; Priscilla Noble, registration, \$15.00; Peggy Outka, mileage, \$33.60; Ryan Phillips, per diem, \$58.00; Gloria Pluimer, travel advance, \$1,148.00; Ryne Rockwell, per diem, \$43.00; Michael Rosson, per diem, \$43.00; Roshal Rossman, mileage, postage, supplies, \$115.19; Cathleen Rouillard, mileage, notary, \$158.38; Daniel Rounds, per diem, \$96.00; Kimberly Scott, supplies, \$93.70; Stacy Seigfred, phone, subscription, \$35.91; Tamara Sellars, travel advance, \$912.66; John Swanson, per diem, supplies, \$63.87; Lennie Symes, registration, per diem, supplies, membership, \$254.96; Patricia Vandenburg, service, supplies, \$77.72; Donna Vanveldhuizen, mileage, supplies, \$66.86; Tanya Vitek, per diem, supplies, \$393.12; Enid Weiss, mileage, \$169.68; WRF, vehicle lease, supplies, rent, \$11,602.02; WRF, supplies, \$1,041.57; WRF, lodging, supplies, \$1,278.87; WRF, funds to DL revolving loan fund, \$623,031.51; WRF, rent, \$36,875.00; WRF, rent, \$4,784.55; Amy Yost, mileage, per diem, \$141.16; Erin Zimmerman, per diem, \$43.00; AT&T, phone, \$846.06; BH

Energy, utility, \$1,748.81; Brookings Utilities, utility, \$480.44; Butte Electric Coop, utility, \$448.48; City Of Hot Springs, utility, \$176.85; City Of Spearfish, utility, \$173.15; Envirotech, utility, \$24.50; Golden West, phone, \$631.46; Kieffer Sanitation, utility, \$622.00; Lead-Deadwood Sanitary, utility, \$48.63; MDU, utility, \$18.57; Midamerican Energy, utility, \$9.91; Midco Business, phone, \$1,308.65; RBS Sanitation, utility, \$23.00; Rapid City Utility, utility, \$504.48; Refuse Solutions, utility, \$188.60; Sicangu Propane, supplies, \$178.77; Sturgis Water, utility, \$1,509.32; Swiftel, phone, \$250.72; Vast, phone, \$716.82; Wright Express, fuel, \$19,152.21; Sheila Anderson, service, travel, \$879.34; Robert Bergstrom, service, travel, \$652.00; Leah Bernard, stipend, \$100.00; Steven Bjordahl, refund, \$50.00; Christine Bosma, service, travel, \$891.78; Jason Brown, stipend, mileage, \$66.80; Tina Burlison, supplies, \$11.99; Rodney Burmeister, travel, \$37.12; Pamela Carriveau, service, travel, \$1,172.10; Tracy Chase, service, travel, \$618.26; Sandra Comer, supplies, \$15.94; Stephanie Crow, travel, \$1,067.77; Joseph Dalton, service, travel, \$731.40; Nick Dalton, service, travel, \$844.10; Joline Dunbar, service, travel, \$689.24; Patty Eagle Bull, travel, \$50.00; Kristi Eisenbraun, stipend, \$50.00; John Erickson, supplies, \$228.80; Meri Erickson, stipend, mileage, \$267.16; Rebecca Erickson, stipend, \$100.00; Karri Finch, reimbursement, \$91.25; Teresa Froelich, service, travel, \$1,098.98; Jeffrey Frohwein, service, travel, \$554.76; Heather Gatzke, reimbursement, \$66.00; Dawn George, supplies, travel, \$392.13; Cynthia Gerlach, service, travel, \$825.10; Deb Giblin, service, travel, \$539.64; Michael Jon Good, tuition, \$1,153.00; Nicole Graves, service, travel, \$548.12; Sheldon Griffith, reimbursement, \$14.99; Rick Grimsley, service, travel, \$795.44; Cheryl Hartman, services, \$125.00; Richard Henn, service, travel, \$692.00; Peg Henson, service, travel, \$1,250.50; Cody Jager, service, travel, \$680.00; Bret Johnson, service, travel, \$522.80; Jamie Jones, travel, \$1,293.46; Michael Jones, service, travel, \$560.55; Kerri Juelfs, reimbursement, \$90.00; Sandra Kenrick, travel, \$258.26; Debra Kraft, service, travel, \$1,178.53; Ryan Kroger, service, \$500.00; Thomas Kuchta, service, travel, \$1,177.70; Sara Kumpf, service, \$850.00; Theresa Landis-Jacob, reimbursement, supplies, \$87.00; Stefanie Larson, reimbursement, \$191.70; Barbara Lee, service, \$75.00; Shannon Lehmann, supplies, \$50.10; Chris Leonard, supplies, \$21.50; Britney Lewis, service, travel, \$1,197.64; Kelsey Lovseth, service, travel, \$614.72; Mary Maiden, reimbursement, \$153.55; Karen Mcguigan, service, \$375.00; Michelle McIntyre, lodging, \$103.38; Cecily McMacken, service, \$375.00; Kolette Medicine, service, mileage, per diem, \$683.24; Carmen Miller, service, travel, \$703.52; Charlotte Mohling, service, travel, \$853.61; Angie Mulder, stipend, \$150.00; Kristin Mulder, service, mileage, \$430.24; Tiffany Newman, service, travel, \$1,071.56; Helen Nichols, service, mileage, \$2,436.96; Renee Nills, service, travel, \$609.36; Kristi Olson, service, travel, \$609.36; James Pederson, service, travel, \$741.56; Aaron Perkins, service, travel, \$668.42; Mark Pier, service, travel, \$977.36; Christian Pirlet, service, travel, \$1,002.50; Cadena Powers, service, \$500.00; Suzanne Purvis, travel, \$764.80; Laura Quail, service, travel, \$781.70; Rouza Rago, stipend, \$50.00; Ann Reams, reimbursement, \$50.00; Deborah Reynolds, service, travel, \$967.14; Christopher Riley, service, travel, \$938.16; Kathy Sanderson, service, travel, \$658.60; Debra Sarver, supplies, \$60.03; Jessica Schieckoff, supplies, \$11.60; Stacey Schmaltz, supplies, reimbursement, \$692.00; Valerie Shull, service, \$375.00; Patricia Simpson, service, \$375.00; Jodi Somers, service, \$375.00; Pauline Spider, travel, \$60.48; Samuel Stecher, service, \$2,495.00; Benjamin Steever, service, \$375.00; Ruby Tail, mileage, \$35.28; Mason Thompson, stipend, mileage, \$83.60; Kelan Timm, reimbursement, \$159.00; Tammy Tolton, supplies, \$138.45; Theresa Trout, service, travel, \$829.92; Alisha Vincent, service, travel, \$160.64; Charlotte Walking Eagle, reimbursement, \$400.00; Melanie Watt, supplies, \$39.00; Dana White, stipend, \$100.00; Patricia Wieck, supplies, \$97.40; Dorothy Wilcox, refund, \$50.00; Laurie Williams-Hayes, service, \$375.00; Sam York, reimbursement, \$84.00; Student, stipend, \$300.00; Student, stipend, \$300.00; Student, stipend, \$300.00; Student, stipend, \$300.00;



Meat, food, \$285.78; BH Pure, service, \$652.50; BH Urgent Care, service, \$470.00; Black Hawk Vans, repairs, \$152.50; BH Works, service, \$711.00; Boys & Girls Club Of Aberdeen, partnership grant, \$4,250.00; Brookings Inn & Suites, lodging, \$72.00; Brustein & Manasevit, registration, \$2,290.00; Builders Firstsource, supplies, \$7.50; Brett Burden, per diem, \$104.00; Cave Enterprises, food, \$68.20; Campbell Supply, supplies, \$426.00; Cavandyls Catering, catering, \$425.00; CDW Govt, supplies, \$6,163.56; Cherry-Todd Elec Coop, utility, \$229.51; Circle Pines Motel, lodging, \$57.00; City Of Lead, utility, \$82.89; CMS Services LLC, service, \$545.76; Comfort Suites, lodging, \$288.00; Kimberly Coronado, per diem, taxi, \$143.06; Counter Tools, service, \$15,000.00; Country Inn Suites, lodging, \$57.00; Country Inn Suites, lodging, \$139.00; Country Inn Suites, lodging, \$57.00; Creative Printing, supplies, \$155.74; Center For Work Ethic Development, supplies, \$570.00; Culligan, supplies, \$165.00; Custer Area Chamber Of Commerce, membership, \$82.00; Cvent, service, \$508.80; Dakota Hardware, supplies, \$472.32; Dakota Inn, lodging, \$210.00; Dakota Travel, airfare, \$2,742.40; Dash Medical Gloves, supplies, \$413.30; Den-Wil, rent, \$720.00; Dept Of Human Svcs, rent, \$602.67; Domino's Pizza, food, \$33.12; Door Security Prod, supplies, \$1,411.02; Dairy Queen, food, \$21.02; Drs Tucker-Kudrna-Holec-Young Eye , supplies, \$269.00; Loree Duprel, supplies, \$193.45; Earth Goods, food, \$168.37; Ecolab, service, \$133.04; Ed And Larry's Automotive, repairs, \$519.08; Julie Erickson, registration, per diem, supplies, membership, \$423.96; Cecilia Estes, mileage, \$146.16; Evans Plunge, membership, \$220.00; Fairfield Inn, lodging, \$181.02; Fallout Creative Comm, service, \$300.00; Family Pharmacy, supplies, \$329.65; Fancies Flowers, supplies, \$69.95; Fedex, shipping, \$159.17; Firemountain Gems, supplies, \$417.83; Fit & Fun, service, \$1,800.00; Flinn Scientific, supplies, \$178.80; Fos Tech Solutions, service, \$400.00; Freeman's Elec Svc, service, \$168.78; Fort Lauderdale Marriott Harbor , lodging, \$1,481.76; Fort Randall Casino Hotel Plaza, lodging, \$131.90; Gene's Lock Shop, supplies, \$34.98; Global Equip Co, supplies, \$520.92; Golden West, service, \$2,120.00; Golden West, service, \$320.00; Graham Tire, service, \$71.10; G&R Controls, service, \$307.00; Green Eggs And Ram, service, \$45.00; Grocery Mart, food, supplies, \$158.36; Great Western Tire, service, \$3,027.31; Great Western Tire, service, \$3,801.54; Hanson Logowear, supplies, \$476.14; HDIS, supplies, \$1,371.37; HDIS, supplies, \$121.12; HDIS, supplies, \$757.70; HDIS, supplies, \$1,885.95; HDIS, supplies, \$1,362.21; HDIS, supplies, \$814.85; HDIS, supplies, \$1,274.01; HDIS, supplies, \$264.58; HDIS, supplies, \$1,316.49; Heartland Paper, supplies, \$3,170.83; Heartland Paper, supplies, \$65.80; Moon Hemeyer, mileage, insurance, \$510.28; Hersruds, service, \$478.02; Paul Higbee, per diem, \$58.00; Cecil & Elaine Hildebrandt Living , rent, \$1,150.00; Hills Edge Auto Sales, service, \$469.46; Hillyard, supplies, \$378.30; Heather Hoeye, travel, \$1,619.63; Holiday Inn, lodging, \$75.00; Holiday Inn Exp, lodging, \$1,440.00; Holiday Inn Exp, lodging, \$93.00; Holiday Inn Exp, lodging, \$72.00; Home2 Suites, lodging, \$285.00; Ace Hardware, supplies, \$335.34; Human Service Agency, partnership grant, \$6,250.00; ID Wholesaler, supplies, \$959.63; Indoff, supplies, \$213.66; Inman's Water, supplies, \$26.30; Insight Public Sector, service, \$5,301.00; Interim Healthcare, service, \$1,883.75; Interstate All Battery Ctr, supplies, \$42.60; Cindy Ireland, mileage, \$181.44; Ipro Tv, supplies, \$8,664.00; JC Office, supplies, \$363.39; JED Spectrum, rent, \$1,841.40; Juneks Svc, service, \$5,554.46; Hope Jurens, travel advance, \$389.95; Janice Kappelman, mileage, supplies, \$232.94; Knecht Home Ctr, supplies, \$268.81; Mark Kocmich, mileage, \$182.28; Lamar Advertising, service, \$28,762.00; Lariat Lanes, supplies, \$208.00; Lead-Deadwood Reg'l Hosp, service, travel, \$145.85; Rhonda Leneagh, travel, \$53.25; Lindsay Ed Foundation, travel, service, \$2,806.52; Logo Tags, supplies, \$2,182.00; Lueders, supplies, \$32.21; Lynn's Dakotamart, supplies, \$100.76; Lynn's Dakotamart, food, \$3,003.24; Lynn's Dakotamart, food, \$1,762.31; Lynn's Dakotamart, food, \$3,972.09; Lynn's Pharmacy, supplies, \$6.11; Main Street Market, supplies, \$124.27; Marco, service, lease, \$405.51; Marco, service, lease, \$7,405.65; Marco, service, lease,

\$179.60; Mastercard, supplies, airfare, lodging, registration, \$13,435.12; Matfactor, service, \$546.09; McDonalds, food, \$37.30; MDU, utility, \$452.70; Meade Sch, food, \$5,087.30; The Medicine Shoppe, supplies, \$40.00; Menards, supplies, \$111.48; Menards, supplies, \$64.47; Menards, supplies, \$81.90; Michael Glynn Memorial Coalition, partnership grant, \$6,250.00; Midco Business, phone, \$495.88; Mid-West 3d Solutions, supplies, \$8,777.00; Midwest Transit Equipment, supplies, \$10,000.00; Milbank Sch, partnership grant, \$6,250.00; Gloria Miller, partnership grant, \$10.50; Gloria Miller, travel advance, \$1,092.00; Mindworks Resources, supplies, \$7,252.50; Miracle Workers, service, \$1,200.00; Missouri Breaks Indust Research, partnership grant, \$6,250.00; Mountain Cleaning, service, \$1,500.00; MS Mail, supplies, \$282.50; MTI Corp Education, supplies, \$150.00; My Place Hotel, lodging, \$720.00; Nearpod, service, \$5,000.00; Anneke Nelson, travel, supplies, \$1,019.02; Neofunds, postage, \$300.00; NH Cinema, supplies, \$77.20; Novus, service, \$2,303.00; NPC International, food, supplies, \$86.91; Northwestern Energy, utility, \$60.33; Oahe Health Mgmt, service, \$117.00; Office Depot, supplies, \$124.48; Office Peeps, supplies, \$94.65; Judith Oldert, mileage, per diem, \$186.14; Open Future LLC, supplies, \$112.00; O'reilly Auto Parts, parts, \$792.30; OTC Brands, supplies, \$1,875.48; Owens Interstate Sales, service, parts, \$557.27; Parkway Car Wash, service, \$142.00; PBJ Lawn & Property, service, \$340.00; Penner Patient Care Systems, supplies, \$220.00; People Care, supplies, \$388.16; Keith Or Deb Pickett, service, \$1,530.00; Pizza Hut, food, \$76.70; Pizza Ranch, catering, \$402.00; Pizza Ranch, food, \$214.28; Pizza Ranch, food, \$133.39; Gloria Pluimer, mileage, per diem, supplies, travel, \$1,596.99; Richard Pluimer Prof LLC, service, \$139.60; PMB, phone, \$110.51; Prairie Hills Transit, transportation, \$220.50; Print Mark-Et, supplies, \$30.00; Pleasant Valley Homeowners Assoc, utility, \$235.00; Quality Inn, lodging, \$70.00; Quality Inn, lodging, \$560.00; Quill Corp, supplies, \$112.92; Quill Corp, supplies, \$2,678.05; Ramada Inn, lodging, \$210.00; Ramkota Hotel, lodging, \$144.00; Ramkota, lodging, \$351.20; Ramkota Inn, lodging, \$109.99; Rapid Delivery, service, \$276.00; Rapid Fire Protection, service, \$200.00; City Of Rapid City, supplies, \$90.00; Sara Raue, insurance, \$165.00; Rapid City Chamber Of Commerce, membership, \$260.00; Rapid City Journal, advertising, \$1,085.29; City Of Rapid City, supplies, \$175.00; Red Dress LLC, airfare, \$539.60; Regional Waste Management, service, \$13.12; Kathryn Reisenweber, per diem, \$28.00; Kathryn Reisenweber, travel advance, \$1,036.00; Evonne Revell, mileage, per diem, postage, supplies, \$642.24; Stephenie Rittberger, supplies, \$69.27; Riverside Tech, supplies, \$2,475.00; Rushmore Office Supply, supplies, \$442.80; Sanford Home Medical Equipment, service, \$51.00; Sanford Wellness Center, service, \$40.00; Renae Schneider, mileage, \$38.64; Scott Peterson Motors, service, \$5,588.04; SDACTE, registration, \$1,085.00; SD Dept Of Labor, rent, \$375.86; SD Dept Of Human Svcs, match payment, \$1,514.86; South Dakota Network LLC, rent, \$385.00; Servall, service, \$782.56; Sioux Falls Development Foundation, registration, \$142.80; SG Consulting, service, \$3,300.00; Shirley's Adult Day Services, service, \$2,519.10; Shopko, supplies, \$2,440.53; David Simpson, per diem, \$205.00; Simpson's Printing, supplies, \$264.00; Sioux Falls Sch, phone, \$28.00; Mallory Smith, insurance, \$124.00; Spearfish Ambulance Svc, supplies, \$30.00; Spearfish Sch, supplies, \$150.00; Springhill Suites Marriott, lodging, \$210.00; Stamps.Com, service, \$119.96; Sharla Steever, per diem, \$263.00; Sturgis Napa, parts, \$413.93; Sturgis Tire Pro, service, \$805.80; Subway, food, \$67.84; Suncatcher, supplies, \$585.00; Super City, rent, \$500.00; Taco Johns, food, \$7.08; Tire Tech, service, \$594.13; Total Testing, supplies, \$450.00; Town-N-Country Plumbing, supplies, \$188.35; Trugreen Chemlawn, service, \$55.00; Twin City Hardware, service, \$5.49; Uline, service, \$975.14; United Way Of The BH, registration, \$200.00; UPS, shipping, \$503.95; UPS, shipping, \$257.66; Univ Of Sioux Falls, registration, \$80.00; Vanway Trophy, supplies, \$200.00; Verizon, phone, \$309.56; Karen Wagner, mileage, \$25.20; Walmart, supplies, food, \$2,288.14; West Unified Communications , phone, \$5.97; Western Mailers, postage, \$4,400.00; Western Stationers, supplies, \$492.11; Wells

Fargo, supplies, registration, travel, services, \$8,346.62; Winners Circle, food, \$37.65; Woolly's Mammoth Family Fun, food, \$44.25; World Class Awards, supplies, \$5,241.17; Wrangler Inn, lodging, \$70.00; West River Electric, utility, \$300.00; West River Insurance, insurance, \$115.85; West River Insurance, insurance, \$23,164.00; WW Tire Service, service, \$53.80; Xcel Energy, utility, \$63.48; Xp Medical, supplies, \$107.30 and YMCA, membership, \$429.00.

FINANCIAL STATEMENT  
General Fund

Beginning Cash Balance – July 1, 2018		\$3,147,092.97
Total Receipts		1,488,876.44
Available Cash Balance		4,635,969.41
Disbursements	Paid Vouchers	603,308.54
	Payroll	1,095,364.33
	Benefits/Insurances	604,905.75
Total Disbursements		2,303,578.62
Ending Cash Balance – July 31, 2018		\$2,332,390.79

Credit Card Account

Beginning Cash Balance – July 1, 2018		\$11,692.11
Total Receipts	30,330.23	
Total Disbursements	35,000.00	
Ending Cash Balance – July 31, 2018		\$7,022.34

Community Education

Beginning Cash Balance – July 1, 2018		\$5,955.98
Total Receipts	19,373.00	
Total Disbursements	873.65	
Ending Cash Balance – July 31, 2018		\$24,455.33

Agenda Item VII. – Personnel.

The following recommendations were made concerning Personnel: **NEW HIRES:** Merry Sweet as a Network Administrator II for \$58,750.00/year; Kaitlin Brown as a Site Coordinator for \$34,000.00/year; Maximilian Lowe as an Instructor Assistant for \$9.00/hour; Zelda Anderson as a Teacher for \$50,598.00/year; Bradley Blauvelt as a Network Administrator for \$39.05/hour; Harry Stayer as an Application Support Analyst for \$26.96/hour; Elizabeth Claymore-Hogan as an Instructor for \$22.50/hour; Seth Courtney as an Instructor Assistant for \$14.00/hour; Michael Good as an Instructor Assistant for \$18.00/hour; and Pamila Junek as a Job Coach/Trainer for \$15.00/hour; Jennifer Anatra as a Transition Liaison for \$44,000.00/year; and Ryan Young as a Specialist for \$59,500/year. **RAISES/CHANGES:** Cassidy Sieveke as an Assistant Coordinator for \$11.00/hour; Amy Yost as a Specialist for \$55,000.00/year; Anne Degen \$372.08/extra duties; AnneMarie Johnson \$357.33/extra duties; Krista Minor \$395.40/extra duties; Melanie Setzler as an Office Manager for \$48,865.00/year; Courtney Tillman as a Residential Instructor for \$11.21/hour; Patrick Czerny \$3,015.80/extra duties; Dave Scherer \$2,429.60/extra duties; Lorie Brunner as a Teacher for Up to \$150/per student, per semester; Jonette Burns as a Teacher for Up to \$150/per student, per semester; Desiree Kranz as a Teacher for Up to \$150/per student, per semester; Elke Kuegle as a Teacher for Up to \$150/per student, per semester; Damon Lange as a Teacher for Up to \$150/per student, per semester; Mandie Menzel as a Teacher for Up to \$150/per

student, per semester; Stephanie Musilek as a Teacher for Up to \$150/per student, per semester; and Kylie Steever \$375.00/extra duties. RESIGNATIONS/TERMINATIONS: Kristi Baldwin; Kyle Biggerstaff; Kevin Bloom; Debra Coffey; Michelle Crane; Kayla Jones; Jay Lamb; Cruz Lotz; Trevor Melum; Cynthia Robertson; Cynthia Verwey; and Justein Zens.

It was moved by Grace (CU), seconded by Ward (LD), and carried to approve the recommended new hires, raises, changes, resignations, and terminations as presented.

Agenda Item VIII. – Budget.

Dr. Hauge provided a summary of the BHSSC’s history, mission, vision, and core values. An overview of the 2018-2019 BHSSC Budget was presented that included: a comparison of the budget from past years, comparisons by divisions, object codes, funding sources, and the programs operated in each division.

It was moved by Grace (CU), seconded by Caldwell (SP), and carried to let it be resolved that the Board of Education of Black Hills Special Services Cooperative, after duly considering the proposed Budget and its amendments hereby approves and adopts its proposed Budget and Amendments as its Annual Budget for the 2018-2019 school year.

**BLACK HILLS SPECIAL SERVICES COOPERATIVE  
FINAL BUDGET  
2018-2019**

**REVENUE**

**1000**

**LOCAL**

1310	Regular Day School Tuition	1,415,248.00
1350	Community Activity Fees-Residential	427,000.00
1360-80	Transportation Fees	692,000.00
1510	Investment Earnings	10,000.00
1910	Rentals	1,088,500.00
1920	Contributions & Donations	28,000.00
1940	Services Provided Other LEAs	5,806,827.73
1972	Medicaid Direct Services	5,193,362.00
1979	Charges for Services	3,008,638.19
1990	Other Revenues from Local Sources	70,000.00
	<b>TOTAL LOCAL</b>	<b>\$17,739,575.92</b>

**3000**

**STATE**

3120	Restricted Grants-In-Aide	2,556,808.55
3310	Special Education Tuition	456,000.00
3900	Other State Revenue	2,547,034.65
	<b>TOTAL STATE</b>	<b>\$5,559,843.20</b>

**4000**

**FEDERAL**

	Restricted Grants-In-Aide Received Directly from Intermediate Source	110,345.00
4135		
4149	Restricted Grants-In-Aide Received Directly from Federal Government	1,389,978.00
4150-80	Restricted Grants-In-Aide through State	3,983,906.79
4900	Other Federal Revenue	16,500.00



	<b>TOTAL FEDERAL</b>	<b>5,500,729.79</b>
	<b>TOTAL REVENUE</b>	<b>\$28,800,148.91</b>
<b>EXPENDITURES</b>		
<b>1000</b>	<b>INSTRUCTION</b>	
	1100 Instruction-Regular Programs	1,420,701.59
	1220 Programs for Special Education	1,625,088.18
	1250 Culturally Different	64,999.43
	1270 Programs for Educationally Deprived	48,194.08
	1290 Other Special Programs	676,935.31
	1300 Adult Continuing Education Programs	372,618.81
	<b>TOTAL INSTRUCTION</b>	<b>4,208,537.40</b>
<b>2000</b>	<b>SUPPORT SERVICES</b>	
	2110 Attendance and Social Work Services	52,728.24
	2120 Guidance Services	610,619.58
	2130 Health Services	1,252,341.30
	2140 Psychological Services	729,866.27
	2150 Speech Pathology Services	1,064,884.59
	2160 Audiology Services	7,611.27
	2170 Student Therapy Services	564,518.57
	2210 Improvement of Instruction Services	1,350,704.69
	2220 Educational Media Services	2,817,105.91
	2310 Board of Education Services	17,688.50
	2320 Executive Administration Services	1,346,051.75
	2440 Title I Program Administration	21,420.15
	2490 Other Support Services- School Administration	193,845.01
	2520 Fiscal Service	481,269.38
	2540 Operation & Maintenance of Plant Services	1,713,600.34
	2550 Transportation Services	1,202,660.95
	2570 Internal Services	284,695.54
	2590 Other Support Services - Business	76,979.48
	2620 Planning, Research, Development & Evaluation	1,241,693.31
	2700 Support Services-Special Education	701,184.66
	2800 Resale Services	-
	2900 Other Support Services	1,388,038.71
	<b>TOTAL SUPPORT SERVICES</b>	<b>17,119,508.20</b>
<b>3000</b>	<b>COMMUNITY SERVICES</b>	
	3300 Civic Services	69,495.00
	3500 Custody & Care of Children Services	3,538,507.97
	3600 Welfare Activities Services	556,632.00
	3900 Other Community Services	3,307,468.34
	<b>TOTAL COMMUNITY SERVICES</b>	<b>7,472,103.31</b>
	<b>TOTAL EXPENDITURES</b>	<b>28,800,148.91</b>

Agenda Item IX. – Contracts and Grants.

A list of grants, contracts and amendments was presented to the Board.

It was moved by Grace (CU), seconded by Humiston (ED), and carried to approve the following grants, contracts, and amendments: LOCAL: Rapid City Area Schools, 21<sup>st</sup> Century Knollwood \$149,969.00; West River Foundation, Employment Services/Reimbursement Agreement, Based on Actual Expenses; and West River Foundation for Economic and Community Development Employment Services/Reimbursement Agreement, Based on Actual Expenses. STATE: RDA IEP, Workshops, \$40,271.00; 21st Century Community Learning Centers/Discover the Valley, \$149,994.00; 21st Century Community Learning Centers/BF JAM, \$149,979.00; 21st Century Community Learning Centers/BF ELEM/HS, \$149,987.00; CTE Standards Workshop, \$70,000.00; and Title III English Language Acquisition (LEP), \$233,763.00 and Transition Project, \$491,290.62. FEDERAL: National Farmworker Jobs Program, \$611,453.00; and SD Work Incentives Planning & Assistance, \$110,000.00. VENDOR CONTRACTS: West River Foundation, Administration of Dakotalink Revolving Loan Fund, \$623,031.51.

Agenda Item X. – Disposal of Vehicle.

A request was made to dispose of a vehicle that was damaged in an accident and deemed to have no remaining value.

It was moved by Helmer (BF), seconded by Henningsen (HS), and carried to approve disposal of the damaged 2003 Buick Century, VIN# 2G4WS52J431271610.

Agenda Item XI. – DD Policy: Fire Plan.

An update to the fire plan for DD was presented to the board.

It was moved by Wheeler (ME), seconded by Ward (LD), and carried to approve the updated fire plan in the DD policies.

Agenda Item XII. – Executive Director's Report.

Dr. Hauge reviewed the Activity Report for each division. The DD Division had a Department of Health review and received outstanding results. TIE received the Laura Bush 21<sup>st</sup> Century Librarian Grant and will begin offering free professional development opportunities to school librarians across the region. Dr. Hauge also recapped Leadership Team's goals and accomplishments for the past year.

The next meeting will be September 26, 2018 at the TIE Office, 1925 Plaza Boulevard, Rapid City, SD, at 6:30 p.m.

It was moved by Ward (LD), seconded by Grace (CU), and carried to adjourn the meeting at 7:40 p.m.

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Inquiries concerning the application of Title VI, Title IX, or Section 504 may be referred to Gloria Pluimer or Paul Higbee, EEO Officers for Black Hills Special Services Cooperative at P.O. Box 218, Sturgis, SD 57785-0218 or to the Regional Director, Department of Education, Office of Civil Rights, 10220 North Executive Hills Boulevard, 8<sup>th</sup> Floor, Kansas City, MO 64153-1367.

These Minutes were published at a cost of \$639.30.