

**MINUTES**  
**BLACK HILLS SPECIAL SERVICES COOPERATIVE**  
**P.O. BOX 218 – 2885 DICKSON DRIVE**  
**STURGIS, SOUTH DAKOTA 57785-0218**

The regular meeting of the Board of Directors of the Black Hills Special Services Cooperative was held on September 26, 2018, at the TIE Office, 1925 Plaza Boulevard, Rapid City, South Dakota, with the following members present: Jean Helmer, Belle Fourche (BF); Bryan Bauer, Douglas (DO); Susan Humiston, Edgemont (ED); Anita Peterson, Haakon (HA); Dennis Krull, Hill City (HL); Kim Henningsen, Hot Springs (HS); Charlie Wheeler, Meade (ME); and Vince Logue, Oelrichs (OE). Custer, Lead/Deadwood, Rapid City, and Spearfish were not present. Administrators present were Dr. Joe Hauge, Executive Director; Ali DeMersseman, Director of Economic Development; Kevin Strand, Network Administrator; and Heidi Anderson, Business Manager. There were no others in attendance. Unless otherwise noted, all Board action was by unanimous vote.

Agenda Item I. – Call to Order.

The meeting was called to order at 6:30 p.m. by Anita Peterson, President.

Agenda Item II. – Agenda.

It was moved by Wheeler (ME), seconded by Humiston (ED), and carried to approve the Agenda.

Agenda Item III. – Disclosure of Potential or Actual Conflict(s) of Interest.

Vince Logue, Board Member, disclosed that his daughter, Meghan Logue, is employed as a Direct Support Professional for BHSSC.

It was moved by Bauer (DO) and seconded by Henningsen (HS), and carried that the Board has determined no conflict in this disclosure.

Agenda Item IV. – Open Forum.

There were no requests.

Agenda Item V. – Approval of Minutes.

The Minutes were published in the August 29, 2018, issue of the Rapid City Journal.

It was moved by Krull (HL), seconded by Logue (OE), and carried to approve the Minutes as written.

Agenda Item VI. – Approval of Bills.

The financial statement and supplemental bill list were available for review by the Budget Committee prior to the regular meeting.

It was moved by Helmer (BF), seconded by Henningsen (HS), and carried to approve the financial statement and the payment of the bills.

Client, personal needs, \$80.00; Client, personal needs, \$100.00; Client, personal needs, \$80.00; Client, personal needs, \$30.00; Client, personal needs, \$139.00; Client, personal needs, \$100.00; Client, personal needs, \$202.00; Client, personal needs, \$80.00; Client, personal needs, \$35.93; Client, personal needs, \$80.00; Client, personal needs, \$80.00; Client, personal needs, \$100.00; Client, personal needs, \$100.00; Client, personal needs, \$80.00; Client, personal needs, \$188.00; Client, personal needs, \$80.00; Client, personal needs, \$278.00; Client, personal needs, \$30.00; Client, personal needs, \$100.00; Client, personal needs, \$80.00; Client, personal needs, \$50.48; Client, personal needs, \$80.00; Client, personal needs, \$80.00; Client, personal needs, \$80.00; Client, personal needs, \$80.00; Client, personal needs, \$80.00; Client, personal needs, \$100.00; Client, personal needs, \$99.00; Client, personal needs, \$30.00; Client, personal needs, \$100.00; Client, personal needs, \$80.00; Client, personal needs, \$80.00; Client, personal needs, \$100.00; Client, personal needs, \$80.00; Client, personal needs, \$80.00; Client, personal needs, \$45.00; Client, personal needs, \$143.00; Client, personal needs, \$69.77; Client, personal needs, \$100.00; BHSSC, residential, copay, \$25,720.18; WRF, rent, \$2,074.00; Laurie Or John Nissen, service, \$780.00; Pitney Bowes, lease, \$244.00; Rural Development, rent, \$1,331.00; Lennie Symes, per diem, \$90.00; James Hardee, service, \$517.92; Jennifer Anatra, per diem, \$167.00; Tarra Bame, supplies, \$123.90; Bering LLC, lease, \$925.00; Krista Bertelson, mileage, per diem, \$411.46; Walmart, food, \$110.69; Lewis Drug, postage, \$58.75; DPS, drivers license, \$28.00; Babinski Properties, rent, \$480.00; HKL, rent, \$470.00; Jennifer Biggers, mileage, \$142.38; Circle R, lease, \$5,085.00; Bethany Cook, registration, lodging, mileage, \$152.16; Mark Cook, supplies, \$45.89; Sally Crowser, per diem, \$124.00; Patrick Czerny, mileage, \$0.00; Gwyneth Dean-Witte, mileage, per diem, supplies, \$636.08; Shelly Disbrow, postage, \$26.79; Judith Eason, mileage, \$49.98; Marlys Feist, mileage, phone, postage, \$356.90; Ronda Feterl, food, \$59.88; Lindsay Frankenfeld, mileage, per diem, supplies, \$588.19; Penelope Gilles, mileage, per diem, lodging, \$617.34; Jordan Graham, mileage, \$60.48; Barry Gravatt, lodging, per diem, supplies, \$540.14; Lisa Gustin, mileage, supplies, \$267.29; Shirley Halverson, mileage, meals, \$24.69; Joseph Hauge, mileage, \$262.08; Daniel Henry, per diem, \$170.00; Connie Hermann, registration, mileage, phone, postage, supplies, \$943.48; Kristi Heumiller, mileage, \$179.34; Ashley Heyne, mileage, supplies, \$339.71; Jill Hibbard, mileage, \$218.40; Jane Hill, food, mileage, supplies, \$201.03; Wendy Hodson, per diem, \$96.00; Michele Hoss, supplies, \$91.06; Page Hudson, per diem, lodging, \$402.64; Darbi Hunt, per diem, lodging, postage, fingerprints, \$469.18; MasterCard, payment, \$1,473.66; Jessica Red Cloud, travel, \$85.68; Victor Douville, presentation, \$300.00; Stephanie Charging Eagle, presentation, \$300.00; Duane Hollow Horn Bear, presentation, \$300.00; Whitney Rencountre II, presentation, \$1,500.00; Chastity Frogg, travel, \$85.68; SD State Treasurer, sales tax, \$243.06; Cassandra Johnson, wage advance, \$400.00; Taryn Bennett, wage advance, \$300.00; Katherine Wilson, wage advance, \$300.00; Phyllis Good Voice Flute, wage advance, \$100.00; Denny Rooks, wage advance, \$300.00; Div of Criminal Investigation, fingerprints, \$389.25; Div of Criminal Investigation, fingerprints, \$43.25; Div of Criminal Investigation, fingerprints, \$519.00; Lori Jeffery, per diem, supplies, \$150.36; Bobbie Kilber, mileage, \$514.50; Kristin Kiner, mileage, supplies, \$36.09; Cindy Kirschman, per diem, supplies, \$165.40; Bradley Konechne, mileage, postage, supplies, \$286.30; Kristin Kowalski, per diem, \$74.00; Pamela Lange, mileage, meals, lodging, luggage, per diem, car rental, \$635.94; Jean Larson, mileage, per diem, supplies, \$368.20; Mary Larscheid-Christensen, per diem, \$128.00; Kyle Laughlin, per diem, tuition, \$3,002.40; Donalee Leavens, mileage, per diem, taxi, parking, lodging, \$354.24; Joan Lindstrom, per diem, \$26.00; Brooke Lusk, meals, supplies, lodging, mileage, per diem, \$615.93; Karen Masee, mileage, \$85.68;

Julie Mathiesen, per diem, mileage, meals, \$495.68; Julie Mathiesen, advance, \$1,000.00; Jeanne Mckenna, per diem, \$207.00; Elizabeth Mcpherson, insurance, \$205.00; Tynell Millner, mileage, per diem, supplies, lodging, meals, \$799.60; Priscilla Noble, registration, \$40.00; Peggy Outka, mileage, \$50.40; Beverly Petersen, per diem, advance, \$983.76; Pitney Bowes, supplies, \$28.23; Gloria Pluimer, mileage, lodging, per diem, taxi, luggage, parking, supplies, \$1,131.66; Ryne Rockwell, mileage, per diem, \$131.78; Michael Rosson, per diem, luggage, taxi, lodging, \$221.53; Roshal Rossman, mileage, per diem, \$233.06; Cathleen Rouillard, mileage, \$100.38; Daniel Rounds, per diem, \$32.00; Barbara Rowenhorst, per diem, \$47.00; Sherry Scherer, food, \$25.50; Linda Schoon, supplies, \$76.69; Stacy Seigfred, phone, postage, \$74.95; Tamara Sellars, mileage, lodging, per diem, luggage, taxi, parking, \$354.24; John Swanson, per diem, \$64.00; Karen Taylor, mileage, \$90.72; Maywin Thoreson, mileage, \$31.92; Patricia Vandenburg, postage, supplies, \$62.59; Donna Vanveldhuizen, mileage, postage, supplies, \$70.30; WRF, rent, vehicle lease, \$6,583.78; WRF, refund, equipment, membership, \$7,667.76; WRF, rent, \$36,875.00; WRF, rent, \$4,784.55; Amy Yost, per diem, \$177.00; Erin Zimmerman, mileage, per diem, \$108.98; AT&T, phone, \$913.68; BH Energy, utilities, \$8,643.04; Brookings Utilities, utilities, \$510.12; Butte Electric Coop, utilities, \$322.35; City Of Hot Springs, utilities, \$159.92; City Of Spearfish, utilities, \$156.45; Envirotech, utilities, \$33.50; Golden West, phone, \$580.72; Inman's Water, supplies, \$26.30; Kieffer Sanitation, utilities, \$684.15; Lead-Deadwood Sanitary Dist, utilities, \$62.92; MDU, utilities, \$282.88; MidAmerican Energy, utilities, \$10.36; Midco Business, phone, \$1,965.30; RBS Sanitation, utilities, \$23.00; Rapid City Utility Bill, utilities, \$592.50; Refuse Solutions, utilities, \$188.60; Sander Sanitation Svc, utilities, \$570.78; Sturgis Water Dept, utilities, \$1,549.73; Swiftel, phone, \$250.72; Vast, phone, \$8,383.87; Wright Express, fuel, \$21,150.69; Linda Assen, refund, \$50.00; Marjorie Anderson, refund, \$170.00; Amanda Arbach, supplies, \$278.80; Brenda Beck, travel, \$577.11; Pamila Belgarde, stipend, \$200.00; Sean Binder, service, \$175.00; Christine Bisek, supplies, \$90.86; Brian Bock, service, \$1,000.00; Sarah Brown Wessling, service, \$4,000.00; Tina Burlison, supplies, \$11.99; Kaylei Clark, supplies, \$300.00; Veronica Clark, supplies, \$161.94; Rebecca Conroy, supplies, \$60.00; Jessie Cree, stipend, \$200.00; Stephanie Crow, supplies, \$66.88; Cary Davis, stipend, \$200.00; Vicki Dixon, supplies, \$42.56; Darren Ellwein, travel, \$1,344.42; John Erickson, supplies, \$229.98; Louann Everson, refund, \$50.00; Karri Finch, service, \$526.25; Elisa Foltz, travel, \$362.52; Kristine Forrest, supplies, \$523.98; Patty Fox, supplies, \$14.37; Heather Gatzke, service, \$121.18; Lorraine Gomez, refund, \$50.00; Vincent Grant Sr, stipend, \$200.00; Sheldon Griffith, supplies, \$5.50; Taylor Hamblin, service, \$440.00; Ana Hlucny, travel, \$304.24; Jodee Ingalls, supplies, \$90.51; Dan Jerome, stipend, \$200.00; Jamie Jones, supplies, \$150.83; Johnathan Karol, service, \$300.00; Ehler Klosoe, service, \$294.06; Sara Kumpf, service, \$850.00; Theresa Landis-Jacob, supplies, \$60.10; Lori Larson, travel, \$419.48; Chris Leonard, supplies, \$78.26; Grant Lichtman, service, \$5,000.00; Karen Lone Elk, supplies, \$33.90; Megan Lynde, stipend, mileage, \$230.20; Monica Mayer, travel, \$204.46; Katie Moberg, supplies, \$25.11; Gerald Monette, stipend, \$200.00; Nila Nelson, refund, \$50.00; Helen Nichols, service, mileage, \$1,893.48; Deborah Nollsch, travel, \$227.72; Kimberly Oslund, service, \$48.00; Jerry Owens, service, \$24.00; Lance Randolph, supplies, \$37.00; Ann Reams, supplies, \$50.00; Millie Rogers, refund, \$50.00; Rachel Sanders, service, \$76.00; Jessica Schieckoff, supplies, \$11.60; Jeanette Simmonds, travel, \$781.40; Mark Sprigler, service, \$38.00; Shane Thompson, supplies, \$750.00; Bobbie VanAntwerp, mileage, \$47.04; Kaila Voigt, membership, \$105.00; Sheila Walth, refund, \$50.00; Kristi Weisbecker, refund, \$50.00; Rhianna Wickett, service, \$24.00; Patricia Wieck, supplies, \$14.86; A&B Business, copies, \$1,257.32; A&B Pure Water, supplies, \$59.95; A&B Welding Supply, supplies, \$5,376.72; Ace Rapid City East, supplies, \$37.98; Ace, supplies, \$18.17; Action For Betterment Of Comm, grant, \$5,000.00; Adobe Systems, service, \$2,460.00; Ewell Educational Services, supplies, \$295.00; AJB Partnership, rent, \$200.00;

Amazon, supplies, \$2,817.30; Amazon, supplies, \$6,942.73; Amazon, supplies, \$4,781.93; Amazon, supplies, \$1,576.43; Amazon, supplies, \$2,836.69; Amazon, supplies, \$2,817.25; Amazon, supplies, \$1,808.16; Amazon, supplies, \$6,499.79; Amazon, supplies, \$1,407.79; Amazon, supplies, \$2,209.99; Amazon, supplies, \$1,428.45; Americinn, lodging, \$792.00; Americinn, lodging, \$167.00; Amick Sound, service, \$1,052.19; Apple, supplies, \$8,820.00; Assoc Of Procurement Technical , registration, \$595.00; Architectural Specialties, service, \$468.64; Arrowwood Resort, lodging, \$57.00; A To Z Shredding, service, \$584.60; AT&T, phone, \$721.23; Avera Home Medical, service, \$51.59; A'viands, food, \$6,110.00; Bahr Chiropractic Wellness Ctr, service, \$20.00; Bargain Barn Tire Pros, service, \$150.00; Amy Beasley, per diem, \$160.00; BH Chemical, supplies, \$1,034.38; BH Counseling, service, \$150.00; BH Energy, utilities, \$5,766.71; BH Energy, utilities, \$350.00; BH Meat, food, \$442.67; BH Pure, utilities, \$522.50; BH Urgent Care, service, \$270.00; BH Works, service, \$999.00; Brain Pop, supplies, \$230.00; Brookings Auto Mall, service, \$609.30; Brookings Inn & Suites, lodging, \$267.00; Browns Repair, service, \$88.12; Builders Firstsource, supplies, \$96.95; Campbell Supply, supplies, \$650.43; Camp Friendship, supplies, \$450.00; Capital Journal, advertising, \$159.54; Carpet Buyers Outlet, supplies, \$460.15; Cascade Dafo, supplies, \$59.48; Cavandyls Catering, catering, \$225.99; CDW Govt, supplies, \$143.63; Center For Disabilities, supplies, \$392.23; Chief Architect, registration, \$885.00; China Buffet, food, \$17.94; Chops, food, \$135.00; City Of Lead, utilities, \$85.69; CJ'S Auto Repair, service, \$267.70; Comfort Suites, lodging, \$144.00; Comfort Inn, lodging, \$89.00; Council For Exceptional Children, membership, \$100.00; Country Inn & Suites, lodging, \$72.00; County Fair Food Store, supplies, \$121.70; Creative Printing, supplies, \$81.84; Culligan, utilities, \$179.00; Culligan, utilities, \$39.00; Culver's, food, \$13.28; Custom Imprint, supplies, \$595.24; Cvent, service, \$2,404.95; Dakota Hardware, supplies, \$424.07; Dakota Lodge, lodging, \$180.00; Dakota Photographic, service, \$350.00; Days Inn, lodging, \$1,368.00; Dell Marketing, equipment, \$5,261.80; Den-Wil Inc, rent, \$720.00; Dept Of Human Svcs, rent, \$602.67; Dickeys, catering, \$244.00; Dairy Queen, food, \$78.25; Data Recognition Corp, supplies, \$128.45; Dynamic Measurement Group, supplies, \$41.00; Ean Services, car rental, \$262.42; Earth Goods, food, \$264.97; Ecolab, service, \$1,168.04; Econo Lodge, lodging, \$114.00; Julie Erickson, per diem, \$174.00; Especial Needs, supplies, \$1,534.00; Cecilia Estes, mileage, \$288.96; Evergreen Office Prod, supplies, \$200.00; Eyewear Studio, supplies, \$131.00; Fairfield Inn, lodging, \$240.08; Fall River County Herald, service, \$40.00; Family Pharmacy, supplies, \$25.42; Farmer Brothers, supplies, \$105.58; Faronics, service, \$1,575.00; Fast Break Screen Printing, supplies, \$640.25; Feeding South Dakota, food, \$132.16; Fish Window Cleaning, service, \$165.00; Sydney Fleming, insurance, \$94.00; Flint Electric, service, \$979.59; Flooring America, service, \$907.52; Fos Tech Solutions, service, \$4,315.00; Freeman's Elec Svc, service, \$247.68; The Galley Motel, lodging, \$560.00; Gene's Lock Shop, supplies, \$132.96; Godfather's Pizza, food, \$64.20; Golden West, service, \$1,995.00; Golden West, service, \$320.00; Governors Inn, lodging, \$87.00; Graham's Interstate BP, fuel, \$40.00; Graham Tire, service, \$56.95; G&R Controls, service, \$2,451.04; Green Eggs And Ram, supplies, service, \$3,333.83; Grimm's Pump, equipment, \$2,450.16; Great Western Tire, service, \$3,683.19; Great Western Tire, service, \$1,026.40; Hansen Physical Therapy, supplies, \$58.50; Susan Hanson, mileage, \$17.22; Harris Communications, equipment, \$122.03; Harr Motors, car rental, \$259.85; Hatchbacks, supplies, \$144.10; HDIS, supplies, \$351.28; HDIS, supplies, \$847.23; HDIS, supplies, \$1,581.55; HDIS, supplies, \$1,818.23; HDIS, supplies, \$285.41; HDIS, supplies, \$1,811.57; HDIS, supplies, \$5.37; HDIS, supplies, \$2,081.75; HDIS, supplies, \$2,381.42; HDIS, supplies, \$97.38; HDIS, supplies, \$761.99; HDIS, supplies, \$2,390.03; HDIS, supplies, \$27.86; Heartland Paper, supplies, \$3,136.56; Heartland Paper, supplies, \$2,973.05; Hersrud's, service, \$1,159.56; Hewlett-Packard, supplies, \$664.55; Hibu, service, \$12,000.00; Cecil & Elaine Hildebrandt Living , rent, \$1,150.00; Hills Edge Auto Sales,

service, \$1,054.73; Hillyard, supplies, \$393.68; Holiday Inn, lodging, \$1,715.00; Holiday Inn Exp, lodging, \$705.00; Holiday Inn Exp, lodging, \$70.00; Diana Holzer, mileage, insurance, \$352.74; Home2 Suites, lodging, \$372.00; Hot Springs Ace Hardware, supplies, \$188.10; Hot Springs Housing & Redevelopment , rent, \$125.00; Hyvee, supplies, \$48.41; ID Wholesaler, supplies, \$33.76; Imagine Learning, service, \$7,000.00; Indoff, supplies, \$56.75; Infinity Diesel, service, \$127.01; Interim Healthcare, service, \$260.30; Cindy Ireland, mileage, \$537.60; Jacobs Auto Repair, service, \$3,905.55; Jam's Auto Repair, parts, \$41.17; Janssen Bunkhouse Inn, lodging, \$110.00; JC Office Supply, supplies, \$664.37; JED Spectrum, rent, \$1,841.40; Tye Johnson, per diem, \$372.00; Joy Ranch, supplies, \$109.55; Convergent Ag Media, supplies, \$300.00; K12 Mgmt, service, \$144.00; Janice Kappelman, mileage, supplies, \$781.45; Karl's, supplies, \$649.99; Kenny Products, supplies, \$103.40; Knecht Home Ctr, supplies, \$431.29; LaQuinta Inn & Suites, lodging, \$79.00; Leah Lawrence, per diem, \$32.00; Lead-Deadwood Sch, registration, lodging, \$1,398.98; Lead-Deadwood Sch, grant, \$1,000.00; Little Bits Electronics, supplies, \$103.35; Little River City, fuel, \$28.04; Lowe Roofing, service, \$59,575.00; The Low Vision Store, service, \$2,880.00; Lueders, supplies, \$13.16; Mary Lunstra, per diem, \$128.00; Lynn Jackson Shultz & Lebrun, service, \$909.25; Lynn's Dakotamart, supplies, \$165.49; Lynn's Dakotamart, food, \$3,364.77; Lynn's Dakotamart, food, \$2,310.47; Lynn's Pharmacy, supplies, \$24.54; Lynn's Dakotamart, food, \$4,938.28; Lynn's Dakotamart, food, \$2,601.83; Main Street Market, supplies, \$409.32; Marco, lease, service, \$7,405.65; Marco, lease, \$179.60; MasterCard, supplies, phone, advertising, travel, registration, service, \$16,446.11; Matfactor, service, \$505.10; Matheson Tri-Gas, supplies, \$55.40; Cathy Matthesen, per diem, \$124.00; McDonalds, food, \$10.05; McDonalds, food, \$41.49; MDU, utilities, \$184.99; Meade Sch, food, \$4,031.40; Meade County , taxes, \$756.00; Meade County , license, \$72.40; The Medicine Shoppe, supplies, \$40.00; Menards, supplies, \$72.64; Menards, supplies, \$1,128.01; M&H Gas, fuel, \$70.00; Midco Business, phone, \$1,119.19; Midwest Connect, supplies, \$135.00; Gloria Miller, luggage, lodging, per diem, taxi, \$155.61; Miracle Workers, service, \$1,500.00; Mitchell Tech, tuition, \$1,785.00; Tamera Miyasato, lodging, per diem, supplies, \$312.20; Moore Medical, supplies, \$409.25; Mountain Cleaning, service, \$1,500.00; MSC Industrial Supply, supplies, \$96.79; MS Mail, supplies, \$400.15; N2Y, supplies, \$2,011.80; Nami, registration, \$50.00; Nasco, supplies, \$137.66; Anneke Nelson, mileage, per diem, \$679.00; Neofunds, postage, supplies, \$1,100.00; NH Cinema, supplies, \$19.29; Robyn Novotny, per diem, \$32.00; Novus, service, \$325.50; Northwestern Energy, utilities, \$79.14; Oahe Health Mgmt, service, \$58.00; Office Depot, supplies, \$64.18; Oglala Sioux Tribe Research Review , service, \$250.00; Once Upon A Time, supplies, \$15.00; One Less Thing, service, \$350.00; Open Future, supplies, \$112.00; O'Reilly Auto Parts, parts, \$285.95; Overdrive, membership, \$6,000.00; Owens Interstate Sales, parts, \$159.41; Parkway Car Wash, service, \$138.00; PBJ Lawn & Property Care, service, \$620.00; Pearson Education, supplies, \$207.65; Penner Patient Care Systems, supplies, \$406.44; People Care, service, \$417.15; Perkins, food, \$10.59; Philadelphia Ins, insurance, \$73,914.50; Keith Or Deb Pickett, service, \$2,030.00; Pierre Chamber Of Commerce, supplies, \$150.00; Pizza Hut, food, \$85.05; Pizza Hut, food, \$158.22; Pizza Hut, food, \$80.46; Pizza Lab, food, \$51.80; Pizza Ranch, food, \$165.19; Plumbing Heating & A/C, service, \$107.10; PMB, phone, \$113.21; Postmaster, po box rent, \$72.00; Prairie Hills Transit, transportation, \$161.00; Prairie Vista Inn, lodging, \$300.00; Prairie Wind Casino & Hotel, lodging, \$75.00; Princeton Health Press, supplies, \$2,816.00; Print Mark-Et, supplies, \$164.00; Pryncomm, supplies, \$243.59; Pleasant Valley Homeowners Assoc, utilities, \$235.00; Quality Inn, lodging, \$280.00; Quality Logo Products, supplies, \$990.24; Quill, supplies, \$831.53; Quill, supplies, \$1,109.00; R3 Collaboratives, service, \$10,000.00; Ramkota Hotel, supplies, \$100.01; Ramkota, lodging, \$393.00; Ramkota Inn, lodging, \$70.00; Range Country, lodging, \$840.00; Rapid Delivery, service, \$310.50; City Of Rapid City,

supplies, \$90.00; Rapid City Arts Council, supplies, \$119.80; Rapid City Journal, advertising, service, \$4,046.10; City Of Rapid City, supplies, \$221.00; Rapid City Reg Hosp, service, \$138.00; Realityworks, supplies, \$2,937.90; Red Lake Nation Engineering, stipend, \$200.00; Region IV Admins, registration, \$375.00; Evonne Revell, mileage, supplies, postage, \$211.73; River Cities Public Transit, transportation, \$235.00; Riverside Tech Inc, supplies, \$1,389.00; Rushmore Office Supply, supplies, \$3,461.59; Safelite Fulfillment, service, \$207.93; Sander Sanitation, utilities, \$570.78; Sanford Wellness Center, supplies, \$80.00; School Datebooks, supplies, \$102.17; Subaru Of Sioux Falls, service, \$1,152.93; Scott Peterson Motors, service, \$732.21; Scott Peterson Motors, service, \$2,149.72; SDACTE, registration, \$235.00; SDASP, registration, membership, \$395.00; SD Coalition Of Citizens With Disabilities, membership, phone, \$235.44; SD Dept Of Labor, rent, \$373.70; SD Dept Of Human Svcs, grant match, \$2,234.44; SD Fed Property Agency, supplies, \$17.00; South Dakota Network, rent, \$385.00; SD Rehabaction, membership, \$700.00; SD Dept Of Revenue, license, \$63.60; SDSLHA, registration, \$175.00; Semper Fi Printing, supplies, \$5,051.73; Servall, service, \$996.31; Shel's Kwik Stop, fuel, \$40.06; Sheraton, lodging, \$55.00; Sherwin Williams, supplies, \$63.45; SHI Int'l, service, \$18,051.24; Shirley's Adult Day Services, service, \$2,143.68; Shopko, supplies, \$863.29; SH Publishing, advertising, \$21.20; David Simpson, per diem, \$332.00; Simpson's Printing, supplies, \$75.00; Sioux Falls Sch, phone, \$28.00; Sirchie, supplies, \$157.46; SLM Consulting, service, \$240.00; SD SACA, registration, \$750.00; Solarwinds Net, service, \$1,400.00; Spearfish Comm Coalition, grant, \$5,000.00; Spearfish Ambulance Svc, supplies, \$20.00; Spearfish Rec Ctr, membership, \$444.19; Springhill Suites, lodging, \$280.00; Stamps.com, postage, \$171.91; Stan Houston Equip, supplies, \$9,750.99; Kylie Steever, per diem, mileage, \$781.00; Sharla Steever, per diem, \$332.00; Stereos N Stuff, supplies, \$81.98; Steven Lust Automotive, parts, service, \$145.12; Streamable Learning, service, \$2,500.00; Sturdevant's, parts, \$38.75; Sturgis Comm Ctr, membership, supplies, \$444.00; Sturgis Napa, parts, \$1,267.08; Sturgis Napa, parts, \$809.31; Sturgis Tire Pro, service, \$640.00; Suncatcher, supplies, \$675.00; Sunshine Foods, supplies, \$268.06; Super City, rent, \$500.00; Surehands Lift & Care Systems, equipment, \$559.14; Sysco, supplies, \$700.71; Taco Johns, food, \$97.98; Temperature Technology, service, \$650.56; Timeless Wedding & Event Rental, supplies, \$23.85; Tire Tech, service, \$615.07; Town-N-Country Plumbing, supplies, \$140.03; Three Rivers Mental Hlth, grant, \$3,875.00; Trugreen Chemlawn Corp, service, \$85.51; UPS, shipping, \$332.85; Univ Of Sioux Falls, registration, \$120.00; Vanway Trophy, supplies, \$405.85; Varitronics, supplies, \$769.46; Vast, phone, \$7,744.60; Verizon, phone, \$309.56; Vex Robotics, supplies, \$3,945.79; Colette Wagoner, mileage, \$67.12; Walmart, supplies, \$3,847.18; Walmart, supplies, food, \$1,196.44; Gerri Webster, food, \$43.64; West Unified Communications , phone, \$5.97; Western Mailers, postage, \$2,001.17; Wells Fargo, supplies, \$100.00; Whatever It Takes Coalition, grant, \$3,750.00; WPS, supplies, \$337.70; Wrangler Inn, lodging, \$630.00; West River Insurance, work comp, \$500.00; WW Tire Service, service, \$247.13; XP Medical, supplies, \$107.30; YMCA, membership, \$638.00; YMCA, membership, \$1,356.00; Nicole Young, fingerprints, \$20.00; Your Energy Systems, supplies, \$78.50 and Zylstra Towing, service, \$65.00.

#### FINANCIAL STATEMENT General Fund

Beginning Cash Balance – August 1, 2018	\$2,332,390.79
Total Receipts	3,269,621.70
Available Cash Balance	5,602,012.49

Disbursements	Paid Vouchers	1,315,636.36	
	Payroll	874,208.07	
	Benefits/Insurances	658,621.96	
Total Disbursements			2,848,466.39
Ending Cash Balance – August 31, 2018			\$2,753,546.10

Credit Card Account

Beginning Cash Balance – August 1, 2018			\$7,022.34
Total Receipts	9,966.41		
Total Disbursements	0.00		
Ending Cash Balance – August 31, 2018			\$16,988.75

Community Education

Beginning Cash Balance – August 1, 2018			\$24,455.33
Total Receipts	10,449.00		
Total Disbursements	20,265.40		
Ending Cash Balance – August 31, 2018			\$14,638.93

Agenda Item VII. – Personnel.

The following recommendations were made concerning Personnel: NEW HIRES: Julia Monczunski as a Coordinator for \$50,000.00/year; Janice Burnette as an Instructional Assistant for \$10.00/hour; Margaret Cutschall as an Instructional Assistant for \$10.00/hour; Meghan Hobbs as an Instructional Assistant for \$9.50/hour; Amanda Kruse as an Instructional Assistant for \$9.50/hour; Relepha Laughlin as a Site Coordinator for \$31,000.00/year; Jo Lynn Little Wounded as an Instructional Assistant for \$9.50/hour; J'Nai Lobdell as an Instructional Assistant for \$9.50/hour; Andrea Neff as an Instructional Assistant for \$11.00/hour; Angela Reder as a Testing Coordinator for \$200.00/day; Tracy Wolf as a Substitute for \$19.82/hour; Billie Barksdale as a Direct Support Professional for \$10.00/hour; Keela Bruse as a Direct Support Professional for \$10.00/hour; Charles Paulson as a Direct Support Professional for \$10.00/hour; Cassie Taylor as a Direct Support Professional for \$10.56/hour; Celisity Cadotte as an Instructor for \$16.00/hour; Daniel Caron as an Instructor-Substitute for \$12.00/hour; Nikita Heinert as an Instructional Assistant for \$12.00/hour; Nicole Young as an Administrative Assistant for \$17.00/hour; Mary Lunstra as a Coordinator/Instructor for \$52,000.00/year; and Heather Wurtz as an Instructional Assistant for \$18.50/hour. RAISES/CHANGES: Lindsay Frankenfeld for \$5,572.40/extra duties; Maximilian Lowe as an Instructional Assistant for \$9.50/hour; Emily Newton as an Instructional Assistant for \$9.50/hour; June Preszler for \$6,120.00/extra duties; Jada Radspinner as an Instructional Assistant for \$10.00/hour; Hollie Stalder as an Executive Director for \$59,000.00/year; Karen Wagner as a Curriculum Director for \$555.00/day; Mickala Dike as a Direct Support Professional for \$11.43/hour; Ayana Norris as a Direct Support Professional for \$11.00/hour; Robyn Novotny for \$25.00/hour extra duties; Barry Gravatt for \$3,504.00/extra duties; Ashley Heyne for \$752.72/extra duties; Brooke Lusk for \$1,576.70/extra duties; Tynell Millner for \$4,376.00/extra duties; Linda Schoon for \$1,880.00/extra duties; and Krista Bertelson as a Specialist for \$275.00/day. RESIGNATIONS/TERMINATIONS: Kristen Baranowski; Katherine Calhoun; Stephanie Colclough; Alexis Dike; Julie Hatling; Abimael Marchan; Ilze McMacken; Melissa Moren; Sylvia Morrison; Lainy Pape; Karla Parisien; Mykel Salazar; Nicole Sandstrom; and Robin Symonds. RETIREMENTS: Lennie Symes.

It was moved by Wheeler (ME), seconded by Humiston (ED), and carried to approve the recommended new hires, raises, changes, resignations, and terminations as presented.

Agenda Item VIII. – West River Business Service Center – Ali DeMersseman.

Ali DeMersseman reported on the activities of the West River Business Service Center, a partnership of state and local organizations.

Agenda Item IX. – Insurance Report.

Black Hills Educational Benefits Cooperative held their quarterly meeting on August 22, 2018. Presentations were provided by Wellmark and Gallagher. The board voted and approved to eliminate retiree coverage effective September 1, 2019.

Agenda Item X. – Personnel Policy Change.

The revision to the personnel policy for extended health coverage for retirees was presented to the board.

It was moved by Wheeler (ME), seconded by Henningsen (HS), and carried to approve the revision to the extended health coverage for retirees.

Agenda Item XI. – Grants, Contracts, Leases.

A list of grants, contracts and amendments was presented to the Board.

It was moved by Helmer (BF), seconded by Humiston (ED), and carried to approve the following grants, contracts, and amendments STATE: Title IC Migrant, \$150,000.00; Oceti Sakowin Essential Understandings (OSEU), \$37,836.29; 21st Century Community Learning Centers/Horce Mann, \$146,571.00; 21st Century Community Learning Centers/General Beadle, \$147,135.00; Title III Statewide Consortium Administration, \$8,000.00; Courage Circle Retreats/WoLakota Mentoring, \$94,501.00; Family & Community Engagement Services, \$72,285.00; RDA Coach Project, \$443,428.09; Coaching Deliverables, \$2,034.90; Mentoring Program, \$48,444.00; Colorectal Cancer Control Program, \$67,770.00; Scrubs Camp Services, \$2,200.00; and Mike Durfee State Prison, Bring You're a Game, \$2,000.00. LEASES: Hot Springs Housing & Redevelopment Commission, \$125.00/per month.

Agenda Item XII. – BHSSC Tour- October 23, 2018.

A tour of Black Hills Special Services Cooperative facilities will be held Tuesday, October 23, 2018. Individuals that would like to participate in the tour may contact Gail Bunch.

Agenda Item XIII. – October Meeting –Hot Springs at 6:00 p.m.

It was moved by Humiston (ED), seconded by Bauer (DO), and carried to hold the October 24, 2018 meeting at the Hot Springs office, 737 University Ave, Hot Springs, SD at 6:00 p.m.

Agenda Item XIV. – Executive Director’s Report.

Dr. Hauge reviewed the Activity Report for each division. September 9-15 was Direct Support Professional Recognition week and there several activities performed to show our appreciation the DSPs. The National Farmworker Jobs Program received the Excellence Award for Outstanding Migrant Farmworker at the National 2018 Association of Farmworker Opportunity Programs in Washington DC. TIE is the only certified Microsoft in Education Global Training Partner in South Dakota and will begin offering one day and three hour academy sessions. A fiscal report for BHSSC was presented and discussed.

The next meeting will be October 24, 2018 at the Hot Springs Office, 737 University Ave, Hot Springs, SD, at 6:00 p.m.

It was moved by Krull (HL), seconded by Logue (OE), and carried to adjourn the meeting at 7:35 p.m.

Anita Peterson, President

Heidi Anderson, Secretary

The Black Hills Special Services Cooperative is an Equal Employment Opportunity Employer. Discrimination because of sex, race, color, religion, national origin, age, handicap, or veteran status is prohibited. The Cooperative recruits, hires, trains, and promotes the most qualified persons into all job levels without regard to age, race, color, religion, national origin, sex, or handicap (except where handicap and sex are bona-fide occupational qualifications).

Likewise, Black Hills Special Services Cooperative does not discriminate in its educational programs on the basis of race, sex, color, religion, national origin, or handicap.

Inquiries concerning the application of Title VI, Title IX, or Section 504 may be referred to Gloria Pluimer or Paul Higbee, EEO Officers for Black Hills Special Services Cooperative at P.O. Box 218, Sturgis, SD 57785-0218 or to the Regional Director, Department of Education, Office of Civil Rights, 10220 North Executive Hills Boulevard, 8<sup>th</sup> Floor, Kansas City, MO 64153-1367.

These Minutes were published at a cost of \$480.75.