

MINUTES
BLACK HILLS SPECIAL SERVICES COOPERATIVE
P.O. BOX 218 – 2885 DICKSON DRIVE
STURGIS, SOUTH DAKOTA 57785-0218

The regular meeting of the Board of Directors of the Black Hills Special Services Cooperative was held on November 20, 2018, via conference call at the TIE Office, 1925 Plaza Boulevard, Rapid City, South Dakota, with the following members present: Jean Helmer, Belle Fourche (BF); Heather Grace, Custer (CU); Bryan Bauer, Douglas (DO); Susan Humiston, Edgemont (ED); Dennis Krull, Hill City (HL); Kim Henningsen, Hot Springs (HS); Charlie Wheeler, Meade (ME); and Mistie Caldwell, Spearfish (SP). Haakon, Lead/Deadwood, Oelrichs, and Rapid City were not present. Administrators present were Dr. Joe Hauge, Executive Director; Dr. Julie Mathiesen, Director of Technology and Innovation in Education; Gloria Pluimer, Director of Education/Workforce Development; and Heidi Anderson, Business Manager. There were no others in attendance. Unless otherwise noted, all Board action was by unanimous vote.

Agenda Item I. – Call to Order.

The meeting was called to order at 6:00 p.m. by Susan Humiston, Vice President.

Agenda Item II. – Agenda.

It was moved by Helmer (BF), seconded by Krull (HL), and carried to approve the Agenda.

Agenda Item III. – Disclosure of Potential or Actual Conflict(s) of Interest.

There were no disclosures presented at this meeting.

Agenda Item IV. – Open Forum.

There were no requests for open forum.

Agenda Item V. – Approval of Minutes.

The Minutes were published in the October 31, 2018, issue of the Rapid City Journal.

It was moved by Caldwell (SP), seconded by Krull (HL), and carried to approve the Minutes as written.

Agenda Item VI. – Approval of Bills.

The financial statement and supplemental bill list were available for review by the Budget Committee prior to the regular meeting.

It was moved by Helmer (BF), seconded by Henningsen (HS), and carried to approve the financial statement and the payment of the bills.

Client, personal needs, \$80.00; Client, personal needs, \$100.00; Client, personal needs, \$80.00; Client, personal needs, \$30.00; Client, personal needs, \$58.00; Client, personal needs, \$100.00;

Client, personal needs, \$208.00; Client, personal needs, \$80.00; Client, personal needs, \$100.00; Client, personal needs, \$80.00; Client, personal needs, \$80.00; Client, personal needs, \$100.00; Client, personal needs, \$100.00; Client, personal needs, \$80.00; Client, personal needs, \$188.00; Client, personal needs, \$80.00; Client, personal needs, \$278.00; Client, personal needs, \$30.00; Client, personal needs, \$80.00; Client, personal needs, \$63.68; Client, personal needs, \$80.00; Client, personal needs, \$80.00; Client, personal needs, \$30.00; Client, personal needs, \$80.00; Client, personal needs, \$80.00; Client, personal needs, \$100.00; Client, personal needs, \$100.00; Client, personal needs, \$30.00; Client, personal needs, \$100.00; Client, personal needs, \$80.00; Client, personal needs, \$80.00; Client, personal needs, \$100.00; Client, personal needs, \$80.00; Client, personal needs, \$80.00; Client, personal needs, \$45.00; Client, personal needs, \$143.00; Client, personal needs, \$79.21; Client, personal needs, \$100.00; Black Hills Special Services, residential, copay, \$25,185.03; Londa Derouchev, per diem, \$68.00; WRF, rent, \$2,074.00; Laurie Or John Nissen, services, \$780.00; Rural Development, rent, \$1,331.00; Three Rivers Coop, services, \$17,978.79; Susan Trobee, food, \$12.59; James Hardee, services, rent, \$523.30; A&B Business, supplies, \$1,147.99; A&B Pure Water, supplies, \$59.95; Jennifer Anatra, travel, \$292.28; Tarra Bame, per diem, supplies, \$137.04; Amy Beasley, per diem, \$322.00; Bering LLC, lease, \$925.00; Larry Weisser, rent, \$300.00; Northridge Estates, rent, \$600.00; Lewis Drug, postage, \$7.90; BMI/Penn Parks Apt, rent, \$400.00; Shirley Hills, rent, \$600.00; Lewis Drug, postage, \$3.52; Brookings Property Mgmt, rent, \$350.00; Brookings Property Mgmt, rent, \$350.00; Lewis Drug, postage, \$60.93; Brandriet Property, rent, \$300.00; Plum Creek Apts, rent, \$300.00; Lewis Drug, postage, \$9.93; Kenneth Eide, rent, \$400.00; Jennifer Biggers, mileage, \$136.92; Circle R, lease, \$5,085.00; Kimberly Clark, mileage, per diem, \$652.98; Sally Crowser, per diem, \$139.00; Patrick Czerny, mileage, per diem, \$81.00; Sara Delaney, per diem, \$53.00; Shelly Disbrow, postage, \$14.50; Kara Evans, per diem, \$68.00; Marlys Feist, mileage, per diem, phone, \$568.72; Lindsay Frankenfeld, mileage, per diem, \$879.34; Jordan Graham, mileage, \$60.48; Barry Gravatt, per diem, supplies, \$94.20; Lisa Gustin, mileage, supplies, \$610.48; David Halverson, reimburse services, \$361.23; Shirley Halverson, mileage, meals, \$42.17; Joseph Hauge, mileage, \$393.12; Shirley Hauge, mileage, per diem, \$359.48; Daniel Henry, per diem, \$225.00; Connie Hermann, mileage, per diem, phone, postage, \$538.44; Ashley Heyne, travel, supplies, \$144.97; Jill Hibbard, mileage, \$621.60; Wendy Hodson, mileage, per diem, \$318.60; Div of Criminal Investigation, fingerprint checks, \$562.25 ; Robert Ross, wage advance, \$300.00 ; Taryn Bennet, wage advance, \$300.00 ; SD State Treasurer, sales tax, \$547.52 ; Cassandra Johnson, wage advance, \$400.00 ; Katherine Wilson, wage advance, \$300.00 ; Rebecca Israelson, mileage, \$116.76; Lori Jeffery, per diem, \$349.00; Annemarie Johnson, mileage, \$104.16; Bobbie Kilber, mileage, per diem, \$792.50; Kristin Kiner, mileage, supplies, \$68.42; Cindy Kirschman, lodging, per diem, \$34.68; Bradley Konechne, mileage, per diem, supplies, \$337.58; Terry Kumpf, per diem, \$52.00; Yessica Lainez, mileage, \$23.52; Pamela Lange, travel, \$259.29; Mary Larscheid-Christensen, per diem, \$349.00; Kyle Laughlin, travel, \$837.61; Donalee Leavens, mileage, \$95.34; Brenda Luedtke, per diem, \$43.00; Brooke Lusk, supplies, \$167.85; Julie Mathiesen, travel, \$1,082.34; Jeanne Mckenna, travel, \$504.00; Megan Mersheim, per diem, \$43.00; Amy Meyer, per diem, \$0.00; Tynell Millner, mileage, per diem, meals, \$385.04; Priscilla Noble, registration, \$20.00; Peggy Outka, mileage, \$33.60; Julie Peldo, per diem, \$68.00; Beverly Petersen, travel, supplies, \$81.87; Ryan Phillips, per diem, \$347.00; Gloria Pluimer, travel, supplies, \$458.07; June Preszler, travel, \$1,314.53; Ryne Rockwell, per diem, \$284.00; Roshal Rossman, mileage, per diem, supplies, \$296.32; Cathleen Rouillard, mileage, \$173.46; Barbara Rowenhorst, travel, \$166.00; David Scherer, registration, travel, \$1,147.58; Linda Schoon, mileage, meals, \$92.54; Kimberly Scott, registration, \$20.00; Stacy Seigfred, phone, postage, \$49.95; Tamara Sellars, mileage, \$83.16; Kylie Steever, per diem, \$143.00; John Swanson, per diem, \$39.00; Lennie Symes, travel, supplies, \$331.72; Maywin Thoreson, mileage, \$6.72; Polly

Unterbrunner, mileage, \$126.42; Donna Vanveldhuizen, mileage, per diem, postage, supplies, \$384.68; Tanya Vitek, supplies, \$84.92; Enid Weiss, mileage, per diem, \$426.92; WRF, rent, vehicle lease, \$4,643.00; WRF, insurance, \$13,569.63; WRF, travel, registration, recycling, \$1,562.09; WRF, registration, \$450.00; WRF, vehicle lease, \$2,645.16; WRF, registration, \$500.00; WRF, rent, \$36,875.00; WRF, rent, \$4,784.55; AT&T, phone, \$873.13; BH Energy, utilities, \$2,737.10; Brookings Utilities, utilities, \$477.40; Butte Electric Coop, utilities, \$280.51; City Of Hot Springs, utilities, \$144.24; City Of Spearfish, utilities, \$92.60; Envirotech, utilities, \$33.50; Golden West, phone, \$586.44; Kieffer Sanitation, utilities, \$622.00; Lead-Deadwood Sanitary, utilities, \$52.88; MDU, utilities, \$44.10; Midamerican Energy, utilities, \$88.90; Midco Business, phone, \$1,304.53; RBS Sanitation, utilities, \$23.00; Rapid City Utility Bill, utilities, \$597.47; Refuse Solutions, utilities, \$188.60; Sturgis Water Dept, utilities, \$1,258.14; Swiftel, phone, \$251.02; Vast, phone, \$1,271.33; Wright Express, fuel, \$24,334.24; Rebecca Almy, services, \$24.00; Krista Andrzejczak, mileage, \$148.80; Patricia Baird, services, \$250.00; Molly Barari, services, \$96.00; Sean Barden, refund, \$50.00; Alana Bauer, travel, \$374.65; Teri Jo Bauerly, services, \$1,000.00; Linda Beckman, services, \$384.00; Kirk Bender, stipend, \$50.00; Robert Bergstrom, services, supplies, \$1,153.39; Brian Bickett, services, \$24.00; Rex Briggs, services, \$24.00; Carol Brookens, services, \$24.00; Tina Burlison, supplies, \$7.99; Jamie Clark, services, \$48.00; Stephanie Crow, travel, \$724.29; James Cunningham, services, \$1,000.00; April Doxtader, stipend, \$100.00; Robert Dunsmore, mileage, services, \$194.56; James Eichhorn, refund, \$50.00; Delores Ekberg, services, \$180.00; Maggie Engler, services, \$96.00; Kathy Fairbanks, supplies, \$33.95; Gregg Fischer, services, \$72.00; Toi Lynn Flick, services, \$152.00; Eric Gardner, services, \$533.00; Elisabeth Gebhart, services, \$144.00; Alex Gibson, travel, \$117.00; Sheldon Griffith, supplies, \$7.00; Janelle Hein, mileage, \$100.80; Rise Jongeling, services, \$1,000.00; Sara Kumpf, services, \$850.00; Carol La Bau, services, \$48.00; Doug Langworthy, services, \$36.00; Gaye Lange, refund, \$50.00; Lori Larson, travel, \$419.48; Carol Lawhun, services, \$48.00; Barbara Lee, services, \$525.00; Chris Leonard, supplies, \$31.80; Jayne Leusink, services, \$1,000.00; Grant Lichtman, travel, \$612.71; Sharon Elaine Lyftogt, services, \$144.00; Rita Macfarlane, refund, \$50.00; Michael Martin, services, \$150.00; Shannon Matthew, supplies, \$366.50; Ryan Nelson, services, \$120.00; Helen Nichols, services, \$2,355.00; Terry Nielsen, refund, \$50.00; Zachary Opps, services, \$1,000.00; Kimberly Oslund, services, \$96.00; Jammie Raba, services, \$152.00; Ann Reams, supplies, \$50.00; George Rust, travel, \$302.58; Rachel Sanders, services, \$152.00; James Schade, services, \$200.00; Lena Schmitz, services, \$48.00; Vanessa Skaare, supplies, \$110.24; Theresa Slagel, services, \$96.00; Jeff Slathar, services, supplies, \$162.00; Brent Smith, supplies, \$37.04; John Sowden, services, \$221.00; Kazumi Tinant, services, \$90.00; Nancy Tripp, services, \$36.00; James Voorhees, refund, \$50.00; Aleida Weinzett, registration, \$624.00; Chance Whelchel, services, \$48.00; Student, stipend, \$300.00; Student, stipend, \$300.00; Aberdeen Sch, grant, \$1,000.00; Action For Betterment Of Comm, grant, \$5,000.00; Action Mechanical, services, \$112.94; AJB Partnership, rent, \$200.00; Alliance For Successful Aging, grant, \$2,000.00; Amazon, supplies, \$1,322.58; Amazon, supplies, \$778.25; Amazon, supplies, \$2,064.37; Amazon, supplies, \$1,217.39; Amazon, supplies, \$1,546.41; Amazon, supplies, \$1,218.61; Amazon, supplies, \$1,462.15; Amazon, supplies, \$777.04; Americinn Motel & Suites, lodging, \$110.00; American Legion Auxiliary, food, \$200.00; Americinn, lodging, \$110.00; Americinn, lodging, \$631.95; Americinn, lodging, \$440.00; Americinn, lodging, \$55.00; Amick Sound, services, \$230.53; Stefanie Anderson, per diem, \$36.00; Apple, supplies, \$6,638.00; AT&T, phone, \$505.57; Avera Home Medical Equipment, services, \$102.43; Avera Human Performance Ctr, grant, \$2,000.00; Aviands LLC, food, \$3,090.00; Barefoot Dance Studio, supplies, \$518.66; Baymont Inn & Suites, lodging, \$64.99; Baymont Inn & Suites, lodging, \$314.00; Kerry Bell, insurance, \$186.00; Beresford Sch, grant, \$1,000.00; Belle Fourche Comm Ctr, membership, \$414.00; BH Auto Sales, vehicle,

\$20,525.00; BH Chemical, supplies, \$800.98; BH Counseling Svcs, services, \$300.00; BH Energy, utilities, \$4,253.28; BH Mining Museum, supplies, \$144.00; BH Pure, supplies, \$1,143.50; BH Urgent Care, services, \$165.00; Black Hawk Vans, services, \$400.00; BH Works, services, \$595.80; Marilyn Bochert, food, \$12.58; Bomgaars, supplies, \$429.99; Boys & Girls Club Of Aberdeen Area, supplies, \$100.00; Boys & Girls Club Of Aberdeen Area, grant, \$4,250.00; BP Of Brookings, fuel, \$105.00; Brett Burden, per diem, \$86.00; Best Western Black Hills Lodge, lodging, \$228.00; Catholic Social Services, grant, \$2,000.00; Chris Supply Co, supplies, \$321.46; City Of Baltic, grant, \$2,000.00; City Of Lead, utilities, \$88.77; Colonial House, supplies, \$97.50; Comfort Suites, lodging, \$114.00; Comfort Inn, lodging, \$130.00; Kimberly Coronado, per diem, \$43.00; Country Inn & Suites, lodging, \$165.00; Counter Tools, services, \$5,000.00; Country Inn & Suites, lodging, \$320.40; County Fair Food, supplies, \$604.70; Crossroads Auto Body, services, \$939.33; Culligan, supplies, \$182.50; Culligan, supplies, \$26.00; Culver's, food, \$8.38; Custer Sch, grant, \$2,000.00; Dakota Hardware, supplies, \$39.93; Dakota Inn, lodging, \$630.00; Dakota Lodge, lodging, \$110.00; Days Inn, lodging, \$67.00; Days Inn, lodging, \$114.00; Division Of Career Development, registration, \$1,045.00; Dell Rapids Public Sch, services, mileage, \$200.40; Den-Wil, rent, \$720.00; Dept Of Human Svcs, rent, \$602.67; Dickeys, supplies, \$358.50; Douglas Sch, services, mileage, \$107.34; Dairy Queen, food, \$12.77; Loree Duprel, supplies, \$224.62; Ean Services, travel, \$128.76; Earth Goods, food, \$267.61; Ecolab, services, \$104.87; Julie Erickson, travel, supplies, \$579.98; Cecilia Estes, mileage, \$463.68; ESTR Publications, supplies, \$256.00; Evans Plunge, membership, \$290.00; Fairfield Inn, lodging, \$36.30; Fall River Clinic, services, \$80.00; Faronics, services, supplies, \$1,040.10; Fast Break Screen Printing, supplies, \$30.00; Feeding South Dakota, food, \$39.20; First Financial Systems, services, \$144.00; Flint Electric, services, \$211.13; Fos Tech Solutions, services, \$915.00; Freeman's Elec, services, \$1,219.62; Gene's Lock Shop, supplies, \$323.57; Girton Adams, supplies, \$20.00; Giving Hope, supplies, \$1,800.00; Golden West Tech, services, \$9,552.50; Golden West Tech, services, \$320.00; Graham's Interstate BP, fuel, \$200.08; Graham Tire SF, services, \$293.98; Green Eggs And Ram, supplies, \$405.00; Great Western Tire, services, \$4,737.53; Great Western Tire, services, \$858.43; Hampton Inn, lodging, \$265.00; Harrisburg Sch, grant, \$1,000.00; Harris Communications, supplies, \$474.71; Harr Motors, supplies, \$269.85; Harvey's Lock Shop, services, \$276.00; HDIS, supplies, \$738.31; HDIS, supplies, \$1,267.76; HDIS, supplies, \$1,998.01; HDIS, supplies, \$2,216.31; HDIS, supplies, \$716.53; HDIS, supplies, \$1,678.94; HDIS, supplies, \$278.67; HDIS, supplies, \$776.09; HDIS, supplies, \$2,229.81; HDIS, supplies, \$555.65; Heartland Paper, supplies, \$2,903.16; Heartland Paper, supplies, \$3,046.91; Heartland Paper, supplies, \$1,951.70; Paul Higbee, per diem, \$37.00; Highland Conf Ctr, supplies, \$3,511.65; Cecil & Elaine Hildebrandt Living , rent, \$1,150.00; Hills Edge Auto Sales, services, \$637.59; Hillyard, supplies, \$461.50; Hilton Garden Inn, supplies, \$2,544.84; Heather Hoeye, mileage, supplies, \$65.36; Holiday Inn, lodging, \$295.00; Holiday Inn Exp, lodging, \$285.00; Holiday Inn Exp, supplies, \$125.00; Holiday Inn Exp, lodging, \$57.00; Holiday Inn Exp, lodging, \$114.00; Home Instead Senior Care, services, \$1,344.00; Howard Johnson Exp, lodging, \$56.00; HP Inc, supplies, \$2,250.44; Hot Springs Ace Hardware, supplies, \$47.98; Hot Springs Housing & Redevelopment , rent, \$125.00; Human Service Agency, grant, \$6,250.00; Hyvee, supplies, \$101.11; Hyvee, supplies, \$308.71; Indoff, supplies, \$135.59; Inman's Water Tech, supplies, \$26.30; Interim Healthcare, services, \$239.75; Cindy Ireland, mileage, \$591.36; Isolved, services, \$2,850.00; JC Office Supply, supplies, \$122.55; JED Spectrum, rent, \$1,841.40; Tye Johnson, per diem, \$513.00; Pamila Junek, mileage, \$149.10; K12 Mgmt, services, supplies, \$21,987.00; Kelly Inn, lodging, \$339.00; Kelly Svcs, services, \$2,023.50; Ken's Superfair Foods, supplies, \$169.13; Kmart, supplies, \$77.91; Knecht Home Ctr, supplies, \$127.59; The Knuckle, food, \$31.97; Mark Kocmich, mileage, \$84.00; Lead-Deadwood Regl Hosp, services, travel, \$268.85; Lewis Drug, supplies, \$23.21; Liberty Chevrolet, services, \$527.99; Lifeways, grant, \$2,000.00; Alexandall Ventures, food, \$90.00;

Little River City, fuel, \$165.00; Livebinders, membership, \$34.95; Brittini Luikens, per diem, \$53.00; Lunchtime Solutions, food, \$131.75; Lutheran Social Services, registration, \$275.00; Lynn's Dakotamart, supplies, \$526.57; Lynn's Dakotamart, food, \$3,188.80; Lynn's Dakotamart, food, \$1,095.58; Lynn's Pharmacy, supplies, \$43.92; Lynn's Dakotamart, food, \$24.11; Lynn's Dakotamart, food, \$5,038.44; Lynn's Dakotamart, supplies, \$2,298.93; Main Street Market, supplies, \$124.91; Manolie, services, \$36.00; Marco, services, lease, \$7,405.65; Marco, lease, \$179.60; Mastercard, travel, supplies, services, registrations, \$18,079.18; Matfactor, services, \$505.10; Matheson Tri-Gas, supplies, \$37.80; Cathy Matthesen, per diem, \$58.00; McDonalds, food, \$12.90; McDonalds, food, \$71.00; Karen Mclennan, per diem, \$68.00; MDU, utilities, \$2,169.06; Meade Sch, food, mileage, \$8,474.16; Meade Sch, grant, \$1,000.00; Meade Sch, grant, \$1,000.00; Meade County , supplies, \$375.60; The Medicine Shoppe, supplies, \$40.00; Mel's Automotive, services, \$879.19; Menards, supplies, \$189.04; Menards, supplies, \$174.93; Michael Glynn Memorial Coalition, grant, \$6,250.00; Mick's Electric, services, \$666.40; Midco Business, phone, \$468.50; Mid-West 3D Solutions, services, \$5,164.00; Milbank Sch, grant, \$6,250.00; Miracle Workers, services, \$1,100.00; Missouri Breaks Indust Research, supplies, \$457.93; Missouri Breaks Indust Research, grant, \$6,250.00; Mitchell Sch, grant, \$2,000.00; Mountain Cleaning, services, \$1,500.00; M&R Signs, supplies, \$84.00; MS Mail, supplies, \$491.21; My Place Hotel, lodging, \$912.00; NCS Pearson, supplies, \$157.90; Anneke Nelson, mileage, per diem, \$2,356.94; Nelson's Oil & Gas, utilities, \$472.70; New Readers Press, supplies, \$362.00; Next Edge Academy, supplies, \$281.25; Next Generation Performance Ctr, supplies, \$130.00; NH Cinema, supplies, \$51.36; Northern Hills Eye Care, supplies, \$109.00; Robyn Novotny, supplies, \$25.55; Novus, services, \$258.00; Northern State Univ, lodging, \$5,305.00; Northwestern Energy, utilities, \$56.70; Oahe Health Mgmt, services, \$185.00; Open Future, supplies, \$112.00; O'reilly Auto Parts, supplies, \$754.40; Owens Interstate Sales, parts, \$354.82; Parkway Car Wash, services, \$234.00; PBJ Lawn & Property Care, services, \$170.00; Penner Patient Care Systems, supplies, \$110.00; People Care, services, \$697.54; Perkins, food, \$21.38; Pete Lien & Sons, supplies, \$26.50; Keith Or Deb Pickett, services, \$2,280.00; Pizza Hut, food, \$26.99; Pizza Hut, food, \$34.23; Pizza Ranch, food, \$70.96; Pizza Ranch, food, \$479.16; Pizza Ranch, food, \$455.96; Pizza Ranch, food, \$424.95; Pizza Ranch, food, \$204.91; Pizza Ranch, food, \$73.44; Play It Again Sports, supplies, \$155.86; Plumbing Heating & A/C, services, \$76.50; PMB 0112, phone, \$117.40; Prairie Hills Transit, transportation, \$287.00; Prairie Wind Casino & Hotel, lodging, \$110.00; Preferred Printing, supplies, \$319.21; Pleasant Valley Homeowners Assoc, utilities, \$235.00; Qdoba Mexican Grill, food, \$384.50; Quality Inn, lodging, \$55.00; Quality Inn, lodging, \$285.00; Quill Corp, supplies, \$99.47; Quill Corp, supplies, \$736.66; Ramada Inn, lodging, \$110.00; Ramkota Inn, lodging, \$57.00; Ramkota Hotel, lodging, \$192.00; Ramkota Inn, lodging, \$2,892.95; Ramkota Inn, lodging, \$14,202.91; Rapid City Sch, mileage, \$11.34; Rapid City Sch, grant, \$5,000.00; Rapid Delivery, services, \$310.50; City Of Rapid City, transportation, \$135.00; Rapid City Journal, advertising, \$513.67; City Of Rapid City, supplies, \$201.00; Regional Health, supplies, \$288.97; Regional Waste Management, services, \$77.68; Rehabmart, supplies, \$634.90; Kathryn Reisenweber, registration, postage, \$28.91; Evonne Revell, mileage, \$147.84; Stephenie Rittberger, per diem, supplies, \$55.83; Amanda Roberson, per diem, \$78.00; Katie Rogers, per diem, \$68.00; Roosevelt Swim Ctr, supplies, \$201.00; Runnings Supply, supplies, \$21.27; Rushmore Office Supply, supplies, \$218.88; Sabo Electric, services, \$98.39; Sand Creek Printing, supplies, \$219.00; Sander Sanitation Svc, utilities, \$570.78; Sanford Home Medical Equipment, services, \$34.59; Renae Schneider, mileage, \$43.68; SD Board Of Social Work Examiners, licensure, \$360.00; SD Coalition Of Citizens, phone, \$544.18; SD Network, rent, \$385.00; SD Sch Of Mines, services, \$62.96; Servall Uniform, services, \$704.01; Sioux Falls Auto Glass, services, \$217.10; Sheraton, lodging, \$55.00; Shopko, supplies, \$1,293.55; SH Publishing, advertising, \$12.90; Silver Stone Group, services, \$750.00; Simon , services, \$239.05; David Simpson, travel,

\$527.00; Sioux Falls Sch, phone, \$28.00; SLM Consulting, services, \$480.00; Mallory Smith, per diem, \$62.00; Spearfish Comm Coalition, grant, \$5,000.00; Springhill Suites Marriott, lodging, \$330.00; S&S Worldwide, supplies, \$210.58; Stamps.com, postage, \$1,619.96; Stanley Co Sch, grant, \$1,000.00; Sharla Steever, travel, \$564.98; Stereos N Stuff, supplies, \$103.98; Sturdevant's Auto Parts, parts, \$119.99; Sturgis Ace Hardware, supplies, \$48.74; Sturgis Comm Ctr, supplies, \$457.52; Sturgis Napa, parts, \$738.60; Subway, food, \$68.82; Sultry Shimmy LLC, services, \$96.00; Summit Activities Ctr, supplies, \$105.00; Summit Signs & Supply, supplies, \$16.00; Super 8, lodging, \$330.00; Super City, rent, \$500.00; Sweet & Sassy, supplies, \$400.00; TDG Communications, services, \$250.00; Teals Market, supplies, \$299.09; Tire Tech, services, \$2,006.94; Three Rivers Mental Hlth & Chem , grant, \$3,875.00; Twin City Hardware, supplies, \$59.43; UPS, shipping, \$56.53; Vanway Trophy, supplies, \$27.30; Varitronics, supplies, \$880.95; Verizon, phone, \$309.88; Wall Sch, services, mileage, \$100.68; Walmart, supplies, \$2,275.63; West Central Sch, mileage, \$18.48; West Unified Communications , phone, \$68.43; Whatever It Takes Coalition, grant, \$3,750.00; Winners Circle, food, \$35.20; Wrangler Inn, lodging, \$592.00; WW Tire Service, services, \$1,243.89; WW Tire Service, services, \$35.26; Xcel Energy, utilities, \$81.67; XP Medical, supplies, \$107.30 and Ryan Young, travel, \$316.69.

FINANCIAL STATEMENT

General Fund

Beginning Cash Balance – October 1, 2018		\$3,144,231.93
Total Receipts		2,383,789.63
Available Cash Balance		5,528,021.56
Disbursements		
Paid Vouchers	677,984.02	
Payroll	910,595.63	
Benefits/Insurances	604,976.41	
Total Disbursements		2,193,556.06
Ending Cash Balance – October 31, 2018		\$3,334,465.50

Credit Card Account

Beginning Cash Balance – October 1, 2018		\$33,738.29
Total Receipts	24,256.56	
Total Disbursements	30,076.41	
Ending Cash Balance – October 31, 2018		\$27,918.44

Community Education

Beginning Cash Balance – October 1, 2018		\$9,209.19
Total Receipts	2,834.00	
Total Disbursements	2,105.34	
Ending Cash Balance – October 31, 2018		\$9,937.85

Agenda Item VII. – Personnel.

The following recommendations were made concerning Personnel: NEW HIRES: Alexander Baker as an Instructional Assistant for \$10.00/hour; Adriana Burns as an Instructional Assistant for \$10.00/hour; Jonathan Dusing as an Instructional Assistant for \$10.00/hour; Samantha Engel as an Instructional Assistant for \$10.00/hour; Sara Larson Audiss as an Instructional Assistant for \$9.50/hour; Hannah Lehmkuhl as an Instructional Assistant for \$10.00/hour; Shannon Leland as an Instructional Assistant for \$10.00/hour; Susan McCormick as an Instructional Assistant for

\$10.00/hour; Donna Olander as an Instructional Assistant for \$10.00/hour; Sabrina Pourier as an Instructional Assistant for \$10.00/hour; Nicole Sandstrom as an Instructional Assistant for \$10.00/hour; Deanne Steiner as an Instructional Assistant for \$10.00/hour; Megan Ulmer as an Instructional Assistant for \$10.00/hour; Hannah White Elk as an Instructional Assistant for \$10.00/hour; Shelayne Thuen as a Nurse for \$35.00/hour; Cheryl Green as a Direct Support Professional for \$10.00/hour; Tara Simas as a Direct Support Professional for \$10.00/hour; and Sandra Jenkins as a Coordinator/Instructor for \$25.00/hour. RAISES/CHANGES: Jennifer Biggers Extra Duties for \$70.00/per session; Kaitlin Brown for \$120.00/bonus; Janice Burnette for \$120.00/bonus; Amanda Chada for \$120.00/bonus; Brianna Crawford for \$120.00/bonus; Margaret Cutschall for \$120.00/bonus; Michael Durst for \$120.00/bonus; Samantha Engel for \$120.00/bonus; Roxanne Evans for \$120.00/bonus; Alyssa Florey for \$120.00/bonus; Julie Harris for \$120.00/bonus; Betsy Henn for \$120.00/bonus; Meghan Hobbs for \$120.00/bonus; Erin Hughes as a Site Coordinator for \$33,000.00/year; Erin Hughes for \$120.00/bonus; Samuel Irwin Bonus for \$120.00/bonus; Kellsie Judge for \$120.00/bonus; Amanda Kruse for \$120.00/bonus; Relepha Laughlin for \$120.00/bonus; Shannon Leland for \$120.00/bonus; J'Nai Lobdell for \$120.00/bonus; Katelyn Lundgren for \$120.00/bonus; Patricia Martinez for \$120.00/bonus; Andrea Neff for \$120.00/bonus; Malchi Nelson for \$120.00/bonus; Emily Newton for \$120.00/bonus; Donna Olander for \$120.00/bonus; Leslie Peterson for \$120.00/bonus; Susan Pourier for \$120.00/bonus; Jada Radspinner for \$120.00/bonus; Nicole Sandstrom for \$120.00/bonus; Ambrielle Scott for \$120.00/bonus; Charles Sersen for \$120.00/bonus; Clarissa Shropshire for \$120.00/bonus; Deanne Steiner for \$120.00/bonus; Megan Ulmer for \$120.00/bonus; Jasmine Usera for \$120.00/bonus; Jeanie Harper as a Residential Instructor for \$11.41/hour; and Frances White as an Executive Director/BHCED for \$68,000.00/year. RESIGNATIONS/TERMINATIONS: Jamie Durrett; Tierra Hamaker; Ayana Norris; Correna Reitenbaugh; Cassidy Sieveke; Michelle Snapp; Hannah White Elk; and Jovon Williams.

It was moved by Bauer (DO), seconded by Caldwell (SP), and carried to approve the recommended new hires, raises, changes, resignations, and terminations as presented.

Agenda Item VIII. – DD Shared Living Commitment Letter.

The board reviewed a letter regarding BHSSC's intent to move forward with becoming a shared living provider.

It was moved by Krull (HL), seconded by Grace (CU), and carried to approve the shared living commitment letter.

Agenda Item IX. – Next Meeting December 14, 2018.

It was approved at the November meeting to move the December meeting to December 14, 2018 at 5:15 p.m. at the Holiday Inn in Spearfish.

Agenda Item X. – Executive Director's Report.

There was not an activity report for November.

The next meeting will be December 14, 2018, at the Holiday Inn, I-90 at Exit 14, Spearfish, SD, at 5:15 p.m.

It was moved by Grace (CU), seconded by Krull (HL), and carried to adjourn the meeting at 6:20 p.m.

Anita Peterson, President

Heidi Anderson, Secretary

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